

Meston College of Education

(Autonomous)

Royapettah, Chennai – 600 014.

Internal Quality Assurance Cell

Minutes of the meeting of 35th Internal Quality Assurance Cell (IQAC) of Meston College of Education held in Media Centre at 03.30 p.m. on Saturday, 10th February, 2024.

Members Present:

- 1) Dr. N. VIJAYAN, President, MEDA.(Management Representative)
- 2) Rev. Fr. LOURDUSAMY SUSAI, SDB. - Secretary, MEDA (Senior Administrative Officer)
- 3) Er. JOSEPH REGINALD ISAAC, Treasurer, MEDA (Nominee from Employers)
- 4) Dr. ASIR JULIUS, Assistant Professor, SCERT (Nominee from Alumni),
- 5) Mr. V.DIPSON ROY, Head Master, Wesley Higher Secondary School, Chennai (Nominee from Stakeholders)
- 6) Dr. (Mrs.) C. SHERINE VINOCA SNEHALATHA–Principal, Meston College of Education(Chairperson of IQAC)
- 7) Dr. D. ARNOLD ROBINSON, Associate Professor of Biological Science (Co-ordinator of IQAC)
- 8) Dr. P. EUGENE MICHAEL, Assistant Professor of Mathematics
- 9) Dr. (Mrs.) G. JEMIMA– Co-ordinator of Extension Services Department
- 10) Dr. (Mrs.) J. JOHNSI PRIYA– Assistant Professor in Education
- 11) Mrs. J. BEULAH KIRUBA – Assistant Professor of History
- 12) Dr.(Mrs.) C. JEBA EVANGELINE – Assistant Professor of Physical Science
- 13) Dr.(Mrs.) A. JEYANTHA MARY – Assistant Professor in Education
- 14) Mr. R. RUBAN JOHN THOMAS–Director of Physical Education
- 15) Mr. M. KUMARESAN – Office Superintendent
- 16) Mr. R.ESWAR - B.Ed. (I Year) Student Representative

The meeting began with a prayer by Rev. Fr. Lourdusamy Susai, SDB, Secretary, Meston Education and Development Association, followed by the proceedings of the meeting.

The Principal welcomed the members of the Internal Quality Assurance Cell.

The Leave of absence received from Dr.(Mrs.) Lilly Thiyanamani Stuart (Representative from Local Society), Mr. Rex Paul, Chairman of Rex Educational Trust, (Nominee from Industrialist) and Ms. A.S.U. Abinaya Sree – B.Ed. (I Year -Student Representative)were recorded.

173/2024 Confirmation of Minutes of 34th Internal Quality Assurance Cell meeting

The minutes of the previous 34th Internal Quality Assurance Cell Meeting held on Thursday, 12th October, 2023 were confirmed.

174/2024 Action taken based on the recommendations of the previous meeting.

The following aspects had been carried out, based on the plan of action proposed in the last Internal Quality Assurance Cell meeting.

- ❖ Graduation Ceremony was conducted for Three batches [2018-2020Batch, 2019-2021Batch & 2020-2022Batch] of B.Ed., M.Ed. Programmes on 02.12.2023.

- ❖ Electronic & other waste items were disposed on 06th February, 2024.

- ❖ Our College new building construction work has started.

175/2024 Report of the college Activities (11th October 2023 to 09th February 2024)

MICRO TEACHING

An orientation programme on Micro Teaching for I year B.Ed. (2023– 2025 batch) was conducted by Dr. P. Eugene Michael, Assistant Professor of Mathematics on 16th October, 2023. Video graphed micro teaching and feedback sessions were conducted.

TRAINING FOR STATE EDUCATIONAL ACHIEVEMENT SURVEY -2023 (SEAS-2023)

A training programme was organized by MHRD, Government of India, NCERT & TNSCERT Samagra Shiksha, Chennai District on 17th October 2023, which began with the welcome address by our Principal, Dr. Mrs. C. Sherine Vinoca Snehalatha. The staff incharge for this training Mrs. Parameshwari, from CEO Office, Chennai Region gave the introductory talk about SEAS and its importance. After the interval Mrs. Ratha Thirumagal, Block Resource Officer, Thiruvottiyur, Chennai elaborated the works of Field Investigator (FI). Totally 58 students gained a wider knowledge and experience in performing a national level assessment task. They received remuneration from our government for the execution of the survey.

TNTEU - B.Ed. Admission - Original Certificate Verification

Our staff members, Dr. D. Arnold Robinson, Dr. G. Jemima, Dr. J. Johnsi Priya and Dr. N. Evelyn Thayamani, Assistant Professor of Physical Science acted as B.Ed. Admission Eligibility verification officers in Tamil Nadu Teachers Education University for a period of 6 days on 18th ,19th ,26th ,27th 30th & 31st October, 2023.

NCTE GREEN INITIATIVES – ONLINE PROGRAMME

Our Principal and two staff (Dr. D. Arnold Robinson and Mr. J. Antoni Santhaseelan) attended the Online Discussion session organized by SRC, NCTE. (Special campaign 3.0 for institutionalizing Swachhata) on 19.10.2023.

MESTON COLLEGE NEW BUILDING - GROUND BREAKING CEREMONY

A very long dream of our college to construct a new building came true in the form of a groundbreaking ceremony on 20th October 2023. Our President Dr. N. Vijayan, Secretary, Rev. Fr. Lourdusamy Susai, SDB, Treasurer, Er. Joseph Reginald Isaac, other office bearers, Principal and senior faculties laid the corner stones with prayer.

INVESTITURE CEREMONY

The Investiture Ceremony for student teachers of this academic year (2023-2024) took place with great elegance on the 28th October, 2023. Dr. (Mrs.) C. Sherine Vinoca Snehalatha, Principal of our college introduced the chief guest, highlighting the remarkable accomplishments and significant contributions made by the chief guest. The event was graced by the esteemed presence of Dr. (Mrs.) P. Nithila Devakarunyam, Principal and Secretary of St. Christopher's College of Education, Vepery, Chennai - 600 007. She presided over the oath-taking ceremony, administering the oath to the newly elected secretaries of our college. A heartfelt prayer was rendered by our Secretary, Rev. Fr. Lourdusamy Susai, SDB.

The following student teachers were ordained as leaders of this academic year,

B. Ed.

1. General Secretary : ESWAR, R. (English)
2. Asst. General Secretary : ABINAYA SHREE, S.U. (Mathematics)
3. Prayer Secretary : MERLIN EVANGLIN, S. (Mathematics)
4. Asst. Prayer Secretary : JENEFA PREETHI, I (Physical Science)
5. Sports Secretary : AJITH CHRISTY, C. (History)
6. Asst. Sports Secretary : CHRIS ANTONY, J. (Mathematics)
7. Camp Secretary : SRIVIDHYA, P. (Physical Science)
8. Asst. Camp Secretary : JEEVITHA, Y. (History)
9. Community Service Secretary : SIVARANJANI, K. (Mathematics)
10. Cultural Secretary : SINEHA, S. (Physical Science)
11. Women's Cell Secretary : SHAGUFTHA FATHIMA, A.(English)
12. Placement Cell Secretary : KARTHICK, G. (Physical Science)
13. Outreach Secretary : KAVYADHARSHINI, K. (Mathematics)
14. Asst. Outreach Secretary : PRIYADHARSHINI, R. (Mathematics)
15. Media Secretary : NANDHINIEE, E. (Physical Science)
16. Anti-Ragging Cell Secretary : PRIYADARSHINI, K. (Mathematics)

Subject Secretaries:**I Year****II Year****B.Ed.**

17. Biological Science	: SOWMIYA, G.	FLORENCE, S.
18. English	: JASLIN, M.D.	SABIHA FATHIMA, S.
19. History	: VASUKI, R.	VIDHYA, S.
20. Mathematics	: BHAVANI, V.	VIJAY, S.
21. Physical Science	: ASHWIN, S.	JULIET, J.

M.Ed.

22. NADAR LEENA DAFFODIL SAMUEL

SPECIAL CAMPAIGN 3.0 FOR INSTITUTIONALIZING SWACHHATA

Our college organized a SPECIAL CAMPAIGN 3.0 FOR INSTITUTIONALIZING SWACHHATA on 28.10.2023 for making the environment clean and tidy. Events like

Event 1: Introductory Speech about SPECIAL CAMPAIGN 3.0 FOR INSTITUTIONALIZING SWACHHATA was given by Mr. J. Antoni Santha Seelan, Assistant professor of Education,

Event 2: Administering Swacchta Pledge by Dr. Mrs. C. Sherine Vinoca Snehalatha, Principal,

Event 3: Removal of garbage from our campus was done by our 1st and 2nd year B. Ed students, they cleaned the premises of our Meston and Emma Foulger Hostel,

Event 4: to Participation in the Swachh Bharat Mission Grameen Phase-II Quiz conducted by Our Indian Government, totally 40 students received the Quiz winning certificates

Event 5: Involving students to take Swachhta pledge, 43 students gained the certificate of Swachhta Pledge.

THE BHARAT SCOUTS AND GUIDES TRAINING CAMP

Orientation Programme for Bharat Scouts and Guides camp was conducted on 31st October 2023 at 12:00 noon. Mr. Nagaraj, State Training Commissioner for Scouts, Triplicane and Ms. Arul Mary, State Training Commissioner for Guides, Triplicane, Chennai were familiarizing our student teachers about the forthcoming training camp.

Bharat Scouts and Guides training camp for I Year B.Ed. Students (2023– 2025 batch) was held from 03rd to 09th November 2023 at Dr. M.G. R. Bharat Scouts and Guides training Centre, Thiruporur, Chengalpattu District. Rev. Fr. Lourdusamy Susai, SDB, delivered the inaugural address on 03rd November 2023.

As per the guidelines of Scouts and Guides the following events were arranged for our trainee teachers.

Day 1: Flag Break, patrol Division, Flag Lowering, Campfire Preparation were conducted.

Day 2: BP's SIX (1-3) Exercise, Kit Inspection, BSG Prayer, Promise, Law, sign, Salute, Motto, LHS, Good Turn, Patrol Charge, Knots, Games were organized.

Day 3: BP's SIX (4-6) Exercise, Kit Inspection, Basics of First Aid, Directions, Knots Continuation, Court of Honour, lashing -1 and Games were steered by masters of the camp.

Day 4: BP's SIX (1-6) Exercise, Marching Kit Inspection, Basics of First Aid continuation, Knots practice Directions, STA/Queries, Court of Honour, lashing -1 and Games were accomplished.

Day 5: Continuation of day 4 - BP's SIX (1-6) Exercise, Marching Kit Inspection, Basics of First Aid continuation, Knots practice Directions, STA/Queries, Court of Honour, lashing -1 and Games were done. Mass SeaShore cleaning campaign was organised in the Mahabalipuram beach to our B.Ed. I year students during their camp. They visited the famous Shore Temple also.

Day 6: BP's SIX (1-6) Exercise, first aid continuation, Wood Crafts signs, other regular activities, Valedictory, Grand CampFire were executed effectively.

Day 7: All faith Prayer Flag Break, Evaluation, Final talk, Lowering the flag.

The Valedictory address was delivered and certificates were distributed by Dr. N. Vijayan, President, MEDA on 08th November 2023.

VIGILANCE AWARENESS WEEK PLEDGE was administered by Mr. R. Ruban John Thomas, Physical Education Director on 31st October 2023 at 02.00 P.M.

NATIONAL UNITY DAY PLEDGE was administered by the Principal on 31st October 2023 to the I year students.

THEATRE ART

Our college organized a workshop on "Theatre Arts in Education" in collaboration with Karadi Path Education, for student teachers on 14th December 2023. Mr. Dany, Expertise in theater art was the resource person. The theme of the workshop is developing learning strategies through drama among children. This workshop urged teachers to use theater and participatory drama methodology to teach areas of the curriculum, social issues, life themes and to have an effective impact on changes of attitudes and practices, specifically on children & youth. They were given training on storytelling and group acting has been given to them. Feedback was given by the student teachers after the session. Our Principal Dr. C.Sherine Vinoca Snehalatha proposed the vote of thanks.

DEBATE ON WHETHER SOCIAL MEDIA ENHANCES OR SPOILS THE QUALITY OF EDUCATION

Our college organised a debate on the topic, "Whether social media Enhances or Spoils the quality of Education? On 15th November 2023. Dr. P. Eugene Michael, Controller of Examinations and Assistant Professor of Mathematics acted as the Judge and gave a wonderful programme and the judgment. Ms. V. Bhavani, K. Priyadarshini, Ms. Shanmugapriya and Ms. Sushmitha spoke on social media to enhance the quality of Education. Ms. Akshaya, Mr. Easwar, Mr. Karthick and Ms. Jayashree spoke on social media spoils the quality of Education.

STAFF STUDY CIRCLE

Under Curriculum and Development Cell the Meston Staff Study Circle functions effectively. We, the Meston staff gather together to update the knowledge of the faculty. Dr. (Mrs.) J. Johansi Priya, Assistant Professor of Education, gave a talk on "Design of Experiments" on 15th November 2023.

Mrs. Beulah Kirubha, Assistant Professor of History explained about National Curriculum Framework (NCF) School Education 2023 on 10th January 2024. This session was an eye-opener for all the faculties to plan for the upcoming curriculum revisions.

INTERNSHIP OF TEACHING

Our Second year B.Ed. students successfully completed their 16-week of teaching practice internship on 17th November 2023.

INTER SCHOOL CHESS TOURNAMENT:

Our college organised an Inter School Chess Tournament 2023 on 18th November 2023 in collaboration with Chennai District Chess Association. The first move in the Chess Tournament was done by our Secretary Rev. Fr. Lourdusamy Susai, SDB, and our Principal welcomed the players, Arbitrary team, parents and audience during Inaugural session of Inter School Chess Tournament, which was conducted in 6 different categories – Under the age of 08, 10, 13, Boys & Girls. Tournament attracted 159 players in which 45 Players from Girls category and 114 players from Boys Category. Our teacher trainees helped by being in-charge of the Enquiry desk and Notice board and learned the organising skills. Top 10 players in all categories were awarded. Our Secretary Rev. Fr. Lourdusamy Susai, SDB, distributed the glittering cups and certificates.

PREPARATION FOR COMPETITIVE EXAM

The Preamble for Competitive Exam was given by Mrs. D.R. Cheril, Ph.D. Scholar on 20th November 2023. She encouraged student teachers to enroll for CTET and other competitive exams.

INTERNATIONAL MENS' DAY

International Mens' day was observed in our college on 20th November 2023. All the teaching and non teaching men staff were honoured by our Principal with wishes and prayer.

CONSTITUTIONAL DAY:

Our college celebrated the Constitutional Day of India on 25th November 2023. On that day, students of Electoral club conducted a Constitutional day quiz. Our students Ms. Bhavani and Ms. Kaleeshwari delivered Constitutional Day Speech, which were appreciated much. Mrs. J. Beulah Kiruba, Assistant Professor of History concluded the constitutional day celebration with her thought provoking speech after administering the pledge.

COMMUNAL HARMONY WEEK:

Communal Harmony week (19th to 25th November 2023) was observed by our staff and students. Mr. R. Ruban John Thomas, our Director of Physical Education organised events of communal harmony week. A Pledge against Child Violence was administered on 25th November 2023 by Ms. Rajathi, of B.Ed. II year English Department. A documentary film on communal harmony was screened.

MODEL AND SEMESTER EXAMINATIONS

Model Examinations for B. Ed. III Semester and I Semester were conducted on 27th & 28th November 2023, and 29th January to 03rd February 2024 respectively. II-year students' III Semester Final Exam were conducted on 12th and 13th December 2023 and their IV Semester classes were started from 14th December 2023.

NATIONAL POLLUTION CONTROL DAY

National Pollution Control Day was observed on 02nd December 2023 in our college. Special talks were delivered by I Year B. Ed. Ms. Abinaya Shree, Mr. Eswar, Mr. Karthick. Pollution Control related Quiz was organised by B.Ed. II year Mr. Kesavarajan, Mr. Benil. Flash card display event was executed by Ms. Nandhini, Ms. Ramya, Ms. Srividhya, Ms. Priyadharshini, and Ms. Bhavani and finally Drawing competition was also conducted.

81st GRADUATION DAY

The 81st Graduation Day was conducted on Saturday, 02nd December 2023. Dr. G. Geetha, Director of Collegiate Education, Government of Tamil Nadu delivered the Graduation address and distributed the degrees to B.Ed. (Three batches -2018-20, 2019-20 & 2020-22) graduates. Dr. N. Vijayan, President, MEDA and Rev. Fr. Lourdusamy Susai, SDB, Secretary, MEDA were present and felicitated the gathering.

INTERNATIONAL WORLD RECORD

Our staff, Dr. P. Eugene Michael, Assistant Professor of Mathematics, performed continuous 8 Hours 5 minutes Christian songs through vocal, whistling and violin performance, which brought the International World Record to him. Students, staff and Principal honoured our Star, World Record holder Dr. P. Eugene Michael. Dr. N. Vijayan, President, MEDA and Rev. Fr. Lourdusamy Susai, SDB, Secretary, MEDA and Dr. Mrs. Nithila Devakarunyam, Principal & Secretary of St. Christopher's College of Education for Women were present and felicitated the record holder.

FOUNDER'S DAY

Founder's Day was observed on 13th December 2023. Rev. Fr. Maria Louis, Parish Priest, Don Bosco Shrine delivered God's message. In his presentation, he emphasized that we should remember our roots so that the foundation will be strong. Intra cultural competition prizes were distributed by our chief guest. Rev. Fr. Lourdusamy Susai, SDB, Secretary, MEDA presided over the function.

FIT INDIA WEEK - (15th November to 15th December 2023)

Our college organized Fit India Week as per the guidelines of Southern Region, NCTE and conducted the following programmes and sent the report.

FIT INDIA WEEK - EVENT 1: QUIZ COMPETITION

A quiz on Physical Fitness was conducted by Mr. C. Ajith Christy, Sports Secretary of our college. Questions were framed from the Physical health, Mental health, Yoga, Fitness, Diet areas. Two representatives from each department participated. Mr. Samson & Mr. Ashwin of the Physical Science department secured 1st place. The Mathematics department secured 2nd place and the Biological Science secured place III.

FIT INDIA WEEK - EVENT 2: YOGA TRAINING

Yoga class was organized by the Physical Educational Director Mr. R. Ruban John Thomas on 14.12.2023 at 03.00 pm. In this session, breathing exercises, Suryanamaskar and basic stretches were taught. The students got to know about the benefits of yoga.

FIT INDIA WEEK - EVENT 3: GYM AND FITNESS TRAINING

Fitness Training programme was organized on 14.12.2023 at 04.00 p.m. An introduction to weight lifting, cardio exercises and handling gym equipment was provided.

FIT INDIA WEEK - EVENT 4: OATH TAKING

Fit India Pledge was administered by Ms. Abinaya Shree (1st year Physical Science department) on 14.12.2023 at 11.00 a.m.

NATIONAL CAMPAIGN- NAYI CHETNA 2.0 (25th November to 22nd December 2023)

Our college executed events to empower women in the form of the National Campaign-Nayi Chetna 2.0, an initiative of the Ministry of Rural Development, Government of India. As per the guidelines of Southern Region, NCTE the following events were conducted and a report was sent.

NATIONAL CAMPAIGN - EVENT 1: GROUP DISCUSSION

Our college has organized a "Group Discussion" on the topic "GENDER AWARENESS" for our I Year B.Ed. Students (2023 – 2025 batch) and II Year B.Ed. Students (2022 – 2024 batch) in the Main Hall from 01.30 P.M. to 02.30 P.M. 96 B.Ed. Students (I & II Year) were divided into 5 groups. Each Group was allotted separate sub - topics to discuss and share their views.

The Sub-topics for 5 Groups are as follows:

Group I : "Gender Issues related to School and its solutions"

Group II : Gender Issues related to Home and its solutions"

Group III : Gender Issues related to Society and its solutions"

Group IV : Gender Issues related Laws and Govt. Initiatives (Union & State)

Group V : Gender Issues – Biological and Psychological factors.

The group discussion session was moderated by Mr. J. Antoni Santha Seelan, Assistant Professor of Education.

NATIONAL CAMPAIGN - EVENT 2: GUEST LECTURE

Our college organized a guest lecture on the topic "Creating Awareness on various Issues related to Gender" on 15th December 2023. Dr. Nallamuthu, Assistant Professor, Department of Advanced Zoology and Biotechnology, Loyola College, Nungambkkam delivered a thought-provoking talk.

NATIONAL CAMPAIGN - EVENT 3: FILM SCREENING

A documentary film from India by UN Women Asia and the Pacific was screened on 16-12-2023 at 09.30 a.m. in our College Main hall to ensure women have access to equal resources and opportunities.

NATIONAL CAMPAIGN - EVENT 4: WALL PAINTING

The colorful "Wall paintings" were performed by students pursuing B.Ed. course on 20.12.2023. The following students enthusiastically participated in this colorful noble initiative to advance the rights of women and gender-diverse individuals with their talents.

- a) Group 1: Ms. Vasuki, R and Jeevitha, Y – Title: Stop Violence Against Women
- b) Group 2: Ms. Shanmugapriya and Sophiya Antony P – Title: Free the Women's Mind
- c) Group 3: Ms. Ramya, E and Ms. Sineha, S – Title: A Women is unstoppable.
- d) Group 4: Ms. Srividhya P and Ms. Sineha, S. – Title: Women deserves better, not violence

FIT INDIA WEEK - EVENT 5: OATH TAKING - ELIMINATION OF VIOLENCE AGAINST WOMEN

Our college students have taken the Pledge to bring equality in gender and women's equality in gender and women's safety on 21.12.2023, in the Assembly Hall of our college at 11:00 a.m.

PARENT TEACHER ASSOCIATION (PTA) MEETING

Parent Teacher Association (PTA) meeting was held on 16th December, 2023. Parents interacted with respective teachers. New office bearers were unanimously elected for this academic year (2023 – 2024). Mr. R. Krishnamoorthy, Mrs. S. Daisy Rani & Mr. G. Ilango were elected as President, Vice – President and Treasurer of PTA respectively.

CHRISTMAS CELEBRATION

Our college celebrated the birth of Christ on 19th December, 2023. Rev. Dr. Alwin Thomas, Ruah Ministries delivered God's word. Special carols, dance and Tableau of Birth of Jesus were performed by the students and staff. Rev. Fr. Lourdusamy Susai, SDB, Secretary, MEDA blessed the event. special lunch was served to all.

INTERNATIONAL WORKSHOP ON QUALITATIVE RESEARCH REPORT WRITING:

Research Development Cell in collaboration with Internal Quality Assurance Cell (IQAC) organized a Three days International Workshop on Qualitative Research Report Writing from 20th to 22nd December 2023. Inaugural Address was delivered by Dr. P C Nagasubramani, Registrar i/c, TNTEU. Our Secretary Rev. Fr. Lourdusamy Susai, SDB, honoured our guest. Our Principal welcomed the gathering.

Day1: (20.12.2023) Introduction to Qualitative Research Methods, Systematic Literature Review and Report writing sessions, were handled by Dr. Sivakumar, Head, Department of Education, Alagappa University.

Day2: (21.12.2023) Case Study Method, Observation Techniques and Writing reports sessions were handled by Prof. Dr. M.V. Suthakaran, Associate Professor, Director, School of Social Sciences, TamilNadu Open University, Chennai.

Day3: (22.12.2023) Interview in Research, Analysis of Interview and report writing sessions were handled by Dr. Solomon Arulraj, Associate Professor of Education, The British University, Dubai.

Valedictory Address was delivered and certificates were distributed by Dr. R.Ramanan, Joint Director of Collegiate Education, Chennai Region. Principal welcomed the gathering. Dr. N. Vijayan, President, MEDA and Rev. Fr. Lourdusamy Susai, SDB, Secretary, MEDA were present and graced the function.

MEDA ECUMENICAL CHRISTMAS PROGRAMME

Our college staff praised the Lord with a song in our MEDA Ecumenical Christmas Programme on 22.12.2023. Pastor Jaykumar, Lead pastor, The Ark Victory Church, Chennai gave God's message. Christmas fellowship dinner was served to share the love.

TAMIL NADU GLOBAL INVESTORS MEET 2024

Our Staff and students witnessed the TAMIL NADU GLOBAL INVESTORS MEET 2024, which was inaugurated by the Chief Minister of Tamil Nadu, Mr. M.K. Stalin, through online. We also watched the Valedictory Programme.

AYALAGATH THAMIZHAR DHINAM 2024

Our Staff and students watched the Ayalagath Thamizhar Dhinam event (through YouTube) on 11th January 2024. The special addresses by Mr. M.K. Stalin, Chief Minister of Tamil Nadu and Mr Uthayanithi Stalin, Youth Welfare and Sports Minister of Tamil Nadu was observed.

INTERCOLLEGIATE COMPETITIONS

- In Commemoration of Gandhiji's birthday, an Intercollegiate Tamil Elocution competition was conducted on 10.10.2023 at Presidency College Chennai. Our first year students Bhavani.V (Maths) and Karthick.K (Physical Science) participated.
- In Commemoration of Nehruji's birthday, an Intercollegiate Tamil Elocution competition was conducted on 14.11.2023 at Queen Mary's College Chennai. Our first year student Bibiyana.S (Maths) and second year student Jeyachandran (Maths) participated. In this Jeyachandran won the second prize.
- In Commemoration of Muthamizh Aringar Kalaingnar's Centenary celebration, an Intercollegiate Tamil Elocution competition was planned to be conducted at state level. At the preliminary, it was instructed to conduct the above in all the colleges and the first three winners must be sent to university. Hence, on 13.12.2023 the competition was conducted in our college. Around 16 students participated. Dr. P. Eugene Michael, Assistant Professor of Mathematics, served as the Judge. The following students won the prizes and their names were sent to next level of competition.
 - Abinaya (Maths)-A cash award of Rs. 1,500/-was given
 - Priyanka (Physical-Science)- A cash award of Rs. 1,000/-was given
 - Sushmithamani (English)- A cash award of Rs. 500/-was givenThe cash prizes were given by the Government of Tamilnadu.

- Intercollegiate competitions were conducted by Tamil Valarchithurai on 10.01.2024 at Presidency College Chennai. Students from Government and Government aided colleges in Chennai participated. Our Second year students Merlin Shyamala (Maths) and Rajathi (English) participated.
- An Intercollegiate Tamil Handwriting competition was conducted at Presidency college on 19.01.2024 at 10.00 a.m. Our first year students Abinayashree (Maths) and Akshaya (English) participated.
- An Intercollegiate Extempore Tamil Elocution competition was conducted at St. Christopher's College of Education on 19.01.2024 at 02.00 p.m. Our students Jeyachandran (Maths) and Kesavarajan (Physical science) participated.
- Intercollegiate competitions among colleges in Chennai were conducted at Queen Mary's college on 22.01.2024 at 10.00 a.m. on the theme "Avoiding the usage of plastics". Three of our second year students participated.
 - Created a Recycled art with plastic waste- P. Samson Jebaraj (Physical Science)
 - Poster on Awareness on "Meendum Manjappai".- C. Ajith Christy (History.)
 - Innovative Alternative for usage of single use plastics- Z. Neelufar Mariyam (Physical science)

TAMIZHAR THIRUNAAL CELEBRATION

Tamizhar Thirunaal Celebration was performed in our college. Traditional games, Kolam, Thoranam, enriched the spirit of students. Dr. Vijaya, Assistant Professor, Department of Curriculum Planning and Evaluation, TNTEU, delivered a special message on Pongal day celebration. Rev. Fr. Lourdusamy Susai, SDB, Secretary, MEDA prayed and blessed the function.

GUEST LECTURE ON CAREER GUIDANCE

Dr. J. Jessy Christin, Ph.D., DTM, Chief Delivery Officer, Global talent Acquisition Operations, Masadir HR Services delivered a talk in a Webinar on the topic "How to have a successful Career after B. Ed.?" on 18.01.2024 (06:00 p.m. to 07:45 p.m.). This event was organized by the Extension Services Department of our college.

YOUTH RED CROSS -FIRST AID AND FIRE SAFETY TRAINING

The Youth Red Cross of our college organized a training program on 'First Aid and Fire Safety' on 20th January 2024. Mr. Palanivel, Secretary, IRCS, Chennai gave great exposure to first aid with demonstrated the fire safety activities on the ground. Our Principal distributed the certificates. Mr. R. Ruban, Director of Physical Education made all arrangements in conducting the event successfully.

KHELO GAMES

Our students (B.Ed. 2nd year) received the opportunity to go to Nehru indoor stadium, Chennai to watch Khelo Games on 20th January 2024.

KALAINGAR AERU THAZHUVUTHAL ARANGAM OPENING CEREMONY

Our Staff and students watched Kalaignar Aeru Thzhuvuthal Arangam Opening Ceremony and listened to the address by Mr. M.K. Stalin, Chief Minister of Tamil Nadu through online on 24.01.2024

NATIONAL VOTERS DAY

National Voters Day was observed on 24.01.2024 in our college. Mrs. Beulah Kirubha, Assistant Professor of History administered the Oath. Mr. Chris Antony and Ms. Leena of B.Ed. and M.Ed. respectively delivered talks to motivate trainee teachers to vote.

BLOOD DONATION AND MEDICAL CAMP

Blood Donation and medical camp was organized by the Extension Services Department of our college on 24.01.2024 in collaboration with Lions Club International, Chennai South Stars. Blood donors were honoured with the certificate by our Principal.

75th REPUBLIC DAY CELEBRATIONS

75th Republic Day was celebrated in our College on 26.01.2024 at 08:00 a.m. Dr. P. Eugene Michael, Controller of Examinations & Assistant Professor of Mathematics hoisted our National Flag. Thought provoking speech was delivered by him. Ms. Bhavani, gave a special number, Mr. Jayachandran, Mr. Karthick delivered a special talk and Ms. Ramya & Ms. Bibyana gave an enticing performance through dance. A special number was given by Dr. P.Eugene Michael, Assistant Professor of Mathematics. Our Secretary Rev.Fr.Lourdusamy Susai, SDB, witnessed the programme.

Our students performed a special event in the 75th Republic Day Programme conducted by Tamil Nadu Teachers Education University, Karapakkam. The Registrar and Controller of Examination of TNTEU delivered the Republic Day address and distributed the certificates. The certificates of appreciation were given to our students.

ARTS AND CRAFTS CLUB

Students of Arts and Crafts Club (ACC) made clay models with creative ideas and enthusiasm. Mrs. R. Sophia, Librarian & staff incharge of Arts and Crafts club taught the skill and motivated the students (27.01.2024). They prepared clay models and were shown to students.

ORIENTATION ON SEMESTER EXAMINATION

Orientation on Semester Examination -February 2024 was given by Dr. P. Eugene Michael, Controller of Examination on 27.01.2024.

MARTYRS' DAY

Our students and staff observed silence on Martyrs' Day (30.01.2024 @ 03.45 p.m.)

PLEDGE AGAINST UNTOUCHABILITY

Pledge Against Untouchability was taken by our staff and students on 30.01.2024. Mr. J. Antoni Santhaseelan, Assistant Professor of Education administered the oath.

STAFF CREDENTIALS (October 2023 to January 2024)

- ❖ **Dr. D. Arnold Robinson**, Associate Professor of Biological Science acted as a Resource person in the students Induction Programme organized by the Lady Willingdon Institute of Advanced Study in Education, Triplicane on 05th October, 2023.
- ❖ **Mr. R. Ruban John Thomas**, Physical Director presented a paper in the International Conference on Research and Scientific Development in Physical Education & Yogic sciences organized by SRM Institute of Science and Technology, Chennai, Tamil Nadu on the theme "Comparison of selected personality dimension between sports and non – sports participant student teachers" on 4th & 5th October, 2023.
- ❖ **Dr. D. Arnold Robinson**, Associate Professor of Biological Science has published a paper on the topic Cooperative learning and Achievement in Chemistry of higher secondary students in Research and Reflections on Education" (**Vol. 21 (4) October - December 2023**), Journal of St. Xavier's College of Education (Autonomous), Palayamkottai.

- ❖ **Dr. D. Arnold Robinson**, Associate Professor of Biological Science had delivered a Special Lecture on 'Harmony with Self' in the Five Day Students Induction Programme organized by the Institute of Advanced Study in Education, Saidapet on 13th October, 2023.
- ❖ **Mrs. R. Sophia** presented two papers in ICSSR Sponsored National Conference organized by National Engineering College, kovilpatti on the theme "Embracing Hybrid Flexible (HyFlex) Pedagogy in Higher Education in Respose to the Google Generation" and "The Role of Academic Libraries in Promoting Research by Adopting Innovative Support Practices" held on 13th&14th October, 2023.
- ❖ **Dr. D. Arnold Robinson**, Associate Professor of Biological Science completed the NISHTHA 2.0 (Secondary) Course – School based Assessment conducted by CBSE & NCERT on 12th December, 2023.
- ❖ **Dr. (Mrs.) C. Jeba Evangeline**, Assistant Professor of Physical Science participated in National Online Workshop organized by Global Institute of Statistical Solutions (GISS) on 25thOctober,2023.
- ❖ **Dr. (Mrs.) C. Jeba Evangeline**, Assistant Professor of Physical Science published a paper in the International Journal of Educational Science and Research (IJESR) on the theme "Exploring Innovative Learning Strategies for Student Success" in the month of December, 2023.
- ❖ **Dr. (Mrs.) C. Jeba Evangeline**, Assistant Professor in Physical Science published a paper in the International Journal of Educational Science and Research (IJESR) on the theme "Enhancing Student Self-Regulation for Academic Excellence" in the month of December, 2023.
- ❖ **Dr. (Mrs.) C. Jeba Evangeline**, Assistant Professor of Physical Science & **Dr. (Mrs.) A. Jeyantha Mary**, Assistant Professor in Education have completed Online Interdisciplinary Two-Week Refresher Course on "Advanced Research Methodology" from 21st November to 05th December, 2023, at Teaching Learning Centre, Pandit Madan Mohan Malaviya National Mission of Teachers and Teaching, Ramanujan College, University of Delhi under the aegis of Ministry of Education.

- ❖ **Dr. (Mrs.) J. Johnsi Priya**, Assistant Professor of Education & **Mr. J. Antony Santhaseelan**, Assistant Professor of Education presented a paper on the theme "Social Intelligence for Effective Administration" in the two day International Conference organized by Tamil Nadu Teachers Education University in collaboration with Indian Social Sciences Research Academy and SHELTER TRUST on "Human Learning with and without AI" on 18th& 19th December, 2023.

- ❖ **Mr. J. Antony Santhaseelan**, Assistant Professor of Education participated in the International workshop organized by Meston College of Education on the theme "Qualitative Research Report writing" from 20th to 22nd December,2023.

- ❖ **Dr. D. Arnold Robinson**, Assistant Professor of Biological Science has been promoted as Associated Professor of Biological Science (13 A Level).
Dr. (Mrs.) C. Jeba Evangeline, Assistant Professor of Physical Science and **Dr. (Mrs.) A. Jeyantha Mary**, Assistant Professor in Education have been promoted to their next level (Grade 11).

175/2024 Plan of Action

The following plan of Action has been proposed:

PLANS	DISCUSSION / RESOLUTION
Mock Practical Examination for B.Ed. I year students.	Decided to conduct for the enhancement of teaching skills. Our President and Secretary appreciated the initiative.
Conduct of Alumni Association Meet	Decided to conduct on the fixed day (i.e) May 2024.
Conduct of Educational Tour (2022-2024 Batch / Second Year)	Decided to conduct with careful plans
Organisation of Subject Association meeting	Decided to conduct two meetings per academic year
Conduct of Cricket tournament	Decided to invite 10 teams from Arts and Science Colleges of Chennai district and to conduct tournament in the month of March 2024.
Conduct of Practical Examinations for 2023-2025 Batch	Decided to conduct practical Examination for 2023-2025 Batch on March 2024 along with II year
Conduct of Practical Examinations for 2022-2024 Batch	Decided to conduct Practical Examination for 2022-2024 Batch in March 2024
Organising Inter-collegiate competition for Arts & Science Colleges on account of Women's Day	Decided to convert the event as state level Inter-collegiate competition and to conduction 07 th March, 2024
Annual Quality Assurance Cell (AQAR) for the period 2022-2023 is to be submitted to NAAC on or before 29.02.2024.	Deadline for submission of AQAR 2022-2023 is fixed as 13 th February, 2024
Conduct International Seminar through hybrid mode on 26 th & 27 th March, 2024 with ICSSR grant of Rs. 2,25,000/-.	Decided to organizing in a grand manner by inviting various special guests and participants
Collecting responses (Feedback) related to the functioning of our institution from stakeholders.	Decided to collect feedback from students (semester wise in all subjects), Parents, Heads of the practicing schools, Employers, Guide teachers
Channelizing and presenting in the periodical events organized by the staff concerned during the last week of every month by IQAC.	Decided to collect detailed report and essential evidence from staff in-charges and IQAC to present the event report summary to the staff at the last week of every month.

176/2024 Suggestion

- Dr. N. Vijayan, President, Meston Education and Development Association (MEDA) appreciated the efforts taken by the Principal in the last four months in organizing various events. He also wished the staff who have been elevated and placed in the next level in their service. He enquired about the programmes and events conducted during the class hours. For that the Principal replied that many programmes, events and significant days were being asked to conduct by the central and state government. He also pointed out that quality of every events should not be reduced and the instructional classes should not be disturbed at any cost. He asked the Principal to ensure which events to be conducted, without affecting the instructional classes. Our President asked every teaching faculties to prepare ICT lessons using Video, Audio, e-test, other apps and use it in the first 20 minutes of each class which will enhance the quality of presentation.
- Rev.Fr.Lourdusamy Susai, SDB, the secretary of Meston Education and Development Association (MEDA) appreciated the plan of actions framed for the enhancement of quality. He emphasized the importance of conducting Alumni meeting in a Particular day (May 01st). He suggested that the Subject Association Meeting could be conducted more than one in a year, In addition to this he asked the Principal to prepare semester wise budget gave based on the requirement of the programmes and events.
- Dr. Asir Julius, Assistant Professor, SCERT, Chennai (Nominee from Alumni) congratulated the principal and other staff members for receiving ICSSR fund for seminar. He suggested that learning outcome have to be checked during instructional classes. He also explained about NOQU mobile App (Software) which was developed by a team under his guidance could be used in our college for monitoring attendance and presence of teachers and students. While explaining about the App, he also pointed out that evaluation could be done using AI tools in the future and he encouraged faculties to adopt AI tools for their teaching and evaluations. During this discussion, Dr.N.Vijayan, President, MEDA, added that in the next 10 years Augmented Reality, Virtual Reality of artificial intelligence is going to replace teaching community so he entreat every staff to update themselves.
- Er. Joseph Reginald Isaac, Treasurer, MEDA. admired the work behind each activities of the last four months and he appreciated the Principal and the staff. He quoted the words of Henry Royce, "Small things made perfection, but perfection is not a small thing" and encourage everyone to update in everything needed for the student community. He also stressed that we are having limited source and so utilize efficiently.

Finally Dr. D. Arnold Robinson, Associate Professor of Biological Science proposed vote of thanks and the meeting come to an end.