

Meston College of Education

(Autonomous)

Royapettah, Chennai – 600 014.

Internal Quality Assurance Cell

Minutes of the meeting of 23rd Internal Quality Assurance Cell (IQAC) of Meston College of Education held in Media Centre at 04.00 p.m. on Thursday, 25th October, 2018.

Members Present:

- 1) Major. E.S. DANIEL GUNANITHI, President & Treasurer, MEDA.(Management Representative)
- 2) Rev. Fr. LOURDUSAMY SUSAI, SDB. - Secretary, MEDA (Senior Administrative Officer)
- 3) Dr. N. VIJAYAN, Dean, Meston College of Education
- 4) Mr. J. YOHAN – Member, IQAC.
- 5) Dr. S. DEVASAHAYAM SELVAKUMAR - Principal, Meston College of Education(Chairperson of IQAC)

- 6) Dr. (Mrs.) C. SHERINE VINOCA SNEHALATHA
- 7) Dr. P. EUGENE MICHAEL – Assistant Professor in Mathematics
- 8) Mrs. G. JEMIMA – Co-ordinator of IQAC
- 9) Mrs. J. JOHNSI PRIYA – Assistant Professor in Education
- 10) Mrs. J. BEULAH KIRUBA – Assistant Professor in History
- 11) Mrs. C. JEBA EVANGELINE – Assistant Professor in Physical Science
- 12) Mr. R. RUBAN JOHN THOMAS – Director of Physical Education
- 13) Mrs. R. SOPHIA – Librarian
- 14) Mr. S. SARAVANA BARATHY - Head – Clerk.

The meeting began with a prayer by Rev. Fr. Lourdusamy Susai, SDB, Secretary, Meston Education and Development Association, followed by the proceedings of the meeting.

The Principal welcomed the members of the Internal Quality Assurance Cell.

The Leave for absence received from Mr. D. A. Gnana Vijayan, Member of IQAC and Mr. D. Arnold Robinson Assistant Professor in Biological Science, Meston College of Education were recorded.

101/2018 Confirmation of Minutes of 22nd Internal Quality Assurance Cell meeting.

The minutes of the previous 22nd Internal Quality Assurance Cell Meeting held on 26th March, 2018 were passed.

102/2018 Action taken on the recommendations of the previous meeting

- (i) Preparation of necessary documents by the staff for the visit by UGC inspection panel for the extension of autonomy from the academic year 2018-2019 for a further period of six years was carried out.

- (ii) Distribution of brochure of our College in the nearby Arts and Science Colleges in Chennai city towards the admission of students in our college for the academic year 2018-2019 is to be undertaken.

- (iii) Sports day and College day was organized in April, 2018.

- (iv) Books on General Knowledge, Gender Studies, Biographies of poets and Mathematicians and books on Knowledge and Curriculum were added in the library. Braille books / Educational audio devices were purchased for the use of visually challenged students. More Tamil Medium books were procured.

- (v) M.Ed. Viva-Voce examination, Revision examinations and semester examinations are were conducted in April / May 2018.

103/2018 Report of the College

Our College reopened after vacation in this academic year (2018 – 2019) on 01.08.2018. Rev. Dr. Manovah, Chairman, Community Service Centre, Chennai – 10 shared Lord's message, during the inaugural programme.

This academic year 90 students in the I B.Ed., course and two students in the M.Phil. course have been admitted.

Internship for the second year B.Ed. students for a period of 16 weeks started from 02nd August, 2018 in 13 schools in Chennai city.

Orientation, Bridge course and video-graphed mini-teaching practicing sessions have been conducted as usual.

On 15th August, 2018, Independence Day was celebrated followed by special programme by students. Teacher's day was celebrated on 05th September, 2018.

Our M.Phil. students have gone for data collection from 8th to 24th October, 2018.

Test week - I and Seminar week were conducted as scheduled in the Hand book.

Ph.D. Viva-Voce

Ph.D. Public Viva-Voce examination was conducted for Mrs. Nithya Amirtham for her Research work titled "Neuroplasticity of diversified Learners and Relaxation therapy: An investigation with Psychological, Bio-Physical and Bio-Chemical variables" by the External Examiner: Prof. Romato John, Professor & Head, Department of Psychology, Central University of Karnataka, Karnataka – 585367, under guidance of Dr. (Mrs.) K. Saraladevi, Associate Professor in Physical Science (Retd.) of our college on 08.10.2018.

Workshops / Guest Lectures

- We have organized a workshop on '**Integrating constitutional Duties (values) in the Academics**' in collaboration with Tamil Nadu Teachers Education University, Karapakkam, Chennai – 600 097 & Thayullam Foundation, Chennai – 600 034. on 18.08.2018
- Mr. Kalyanikannan, A.H.M. (Retd.), Wesley Higher Secondary School, Royapettah, Chennai – 600 014 conducted a workshop on "**Preparation of improvised Teaching Aids**" on 18th and 20th September, 2018.

- A workshop on **"Art of Painting"** was organised on 18th & 20th September, 2018. Dr. Selvaraj, Former H.O.D, Department of Botany, Madras Christian College, Tambaram, Chennai served as the resource person.
- Dr. (Mrs.) Vasanthi, Principal (Retd.), N.K.T. National College of Education for Women, Triplicane, Chennai – 600 005 delivered a lecture on **"Interpretation and Implications of achievement scores of student teachers"** on 1st October, 2018.

Extension of Autonomous Status

University Grants Commission Autonomy Review Committee inspected our college on 10th and 11th August 2018, for further extension of autonomous status from the academic year 2018 – 2019. Our respected President, Secretary and college Dean discussed with the UGC committee about various developments of our college on 11.08.2018. UGC had extended the status of autonomy to our college for a period of five years with effect from 2018 – 2019 to 2022 – 2023.

Co-curricular Activities

- Visit to Government Museum, Egmore, Chennai was arranged for our I year B.Ed. students on 19th September, 2018.
- A debate was organized for our B.Ed. I year students on 03rd October, 2018 by Dr. P. Eugene Michael, Assistant Professor in Mathematics on the theme "fy;tpapy; gpd;jA;fpapUg;gju;F fhuzk;: khztuh?..... bgw;Bwhuh?..... R{H;e;jpUg;Bghuh?...."

Student Participation in competition

Mr. Suraj Kannan, P., B.Ed. I year won 2nd prize in the Inter-Collegiate oratorical competition organized by YMCA, Madras, Royapettah and Toast Master's club.

Mr. S. Rangaraj (II year B.Ed.) and R. Sasikala (I year B.Ed.) participated in the oratorical and Poetry competitions respectively organized at Ethiraj College for Women on 19.09.2018.

Mr. K. Chandrasekar, Mr. Vigneshwaran participated in the oratorical competition ; Mr. C. Ragul, Mr. P. Sivakumar, Ms. G. Anusuya & Ms. K. Yuvasree participated in the poetry competition; Ms. S. Jenifer, Ms. R. Sangeetha, Ms. K. Yuvasree, Ms. J. Steffi Angel, Ms. S. Mythily & Ms. J. Sheeba Jennifer participated in the Essay

College Fellowship Inauguration

Our College Fellowship was inaugurated on 27th September, 2018 in the Indoor Sports Auditorium at 10.00 a.m. Dr. G. Arivoli, Director, SCERT, Chennai – 600 006 served as the Chief Guest and delivered the Inaugural address and administered the oath to the secretaries. Major E. S. Daniel Gunanithi, I.A.S. (Retd.), President, MEDA graced the occasion.

Mentor System

First year B.Ed. students discussed with their mentors about their academic progress on 24.10.2018.

Extension Services Department

- ❖ A one day seminar was organized for High & Higher Secondary Science teachers on the topic **"Science as today's requirement"** on 31st July, 2018. Dr. (Mrs.) V. Regina, Principal, C.S.I. Bishop Newbiggin College of Education, Chennai – 600 004 served as the resource person.
- ❖ A one day seminar was organized for Middle School Social Science teachers on the topic **"Project method in teaching of Social Science"** on 04th September, 2018. Mrs. Sheila Prasad, Co-ordinator of The P.G. Diploma in Teacher Education, The Schram Academy, Chennai – 600 055 served as the resource person.
- ❖ A Project was undertaken by the Extension Services Department in Partnership with Indian Development Foundation (NGO) by conducting a holistic training course on **'Student Leadership Programme'** on 18.08.2018. Subsequently, our B.Ed., students gave training to students of Wesley and Emma Foulger school students in the afternoon sessions from 27.08.2018 to 04.09.2018 on public speaking, time management, health and hygiene, goal setting, money consciousness, emotional development and anger management.
- ❖ An orientation training on the theme **"Learning Disabilities"** was organised by SCERT and E.S.D of our college in collaboration with Madras Dyslexia Association (MDA) for about 1100 teachers serving in Chennai city schools at Meston College of Education, Chennai – 600 014 from 08.10.2018 to 25.10.2018.

Professional Advancement

Dr. S. Devasahayam Selvakumar attended a seminar on **"Start-ups and Skill Development"** on 10.07.2018 organized by Anna University.

Dr. S. Devasahayam Selvakumar served as the Chief guest for the Convocation ceremony of Mangalam College of Education, Avadi on 11.07.2018.

Mrs. G. Jemima and Dr. (Mrs.) A. Jeyantha Mary participated in the two days START-9th International Symposium on **"Education, Change and Development"** at The Schram Academy on 17th & 18th of August, 2018.

Dr. P. Eugene Michael attended a workshop on **"Production, Adoption & Promotion of MOOC'S on SWAYAM"** organised by UGC, SERO, Hyderabad at DDE Auditorium, Maulana Azad National Urdu University, Hyderabad – 32 on 31-08-2018.

Dr. (Mrs.) C. Sherine Vinoca Snehalatha attended the State Level Workshop on **"Work Education and Community Engagement"** by Tamil Nadu Teachers Education University, Karapakkam, Chennai in Collaboration with Mahatma Gandhi National Council for Rural Education, MHRD, Government of India on 05th September, 2018.

Dr. S. Devasahayam Selvakumar delivered a guest lecture on **"Value Centric Pedagogy"** in St. John's College of Education, Palayamkottai on 10.09.2018.

Dr. S. Devasahayam Selvakumar delivered a lecture on **" Value System in Higher Education"** in TDTA Daniel Rajammal College of Education, Ilangi, Courtalam on 11.09.2018.

Dr. (Mrs.) C. Sherine Vinoca Snehalatha and Mr. D. Arnold Robinson presented a paper on **"Digital Media in Human Development"** in the National Seminar on **"Media & Child Development"** organized by Government College of Education, Vellore on 28th & 29th September, 2018.

Mr. D. Arnold Robinson, Mrs. G. Jemima and Mrs. J. Beulah Kiruba acted as the Judges for the Science, Mathematics & Arts Expo at Wesley Higher Secondary School, Royapettah, Chennai – 600 014 on 11.10.2018.

Mr. J. Antony Santha Seelan and Dr.(Mrs.) N. Evelyn Dayamani served as the judges for the Science Project 2018 on 13.10.2018 at Madras Christian College Higher Secondary School, Chennai – 600 031.

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Mr. D. Arnold Robinson is attending a workshop for the preparation of IX standard Science text book, organized by SCERT.

Staff Tour

Fourteen of our Staff took part in the trip to Hyderabad, arranged by our Management from 17th September to 21st September, 2018.

New building for our College

Our college had submitted a proposal for financial assistance of Rs. 2 Crores, out of which one crore is to be borne by the management to Rashtriya Uchchata Shiksha Abiyan (RUSA) on 22.06.2018 for the construction of new college building with 10,000 sq. ft. This includes five laboratories, each of 600 sq ft, eight class rooms, each of 500 sq. ft. Computer Centre with 1000 sq ft area, cafeteria with 600 sq. ft. area, common room for girls (800 sq. ft.) and restrooms for boys and girls each of 300 sq. ft. area. We expect a positive reply from MHRD, Delhi.

ICSSR sponsorship for National Seminar

A Proposal for financial assistance of Rs.5 Lakhs had been sent to ICSSR in October, 2018 to organize National Seminar on “**Instructional Efficiency to prepare the post millenials for 2025**” in our college on 30th and 31st January, 2019.

104/2018 The results of IV & II Semester Examinations of B.Ed. and M.Ed. Courses held in May 2018.

The Controller of Examinations Dr. P. Eugene Michael presented the following results of IV & II Semester of B.Ed. and M.Ed. courses for the academic year 2017-2018

B.Ed. (Theory) - IV Semester (2016 – 2018 Batch)

No. of Candidates Appeared in all subjects	-	23
No. of Candidates Passed in all subjects	-	23
Percentage of Pass	-	100%
No. of First Class with Distinction	-	14
No. of First Class	-	9

M.Ed. – IV Semester (2016 – 2018 Batch)

No. of Candidates Appeared in all subjects	-	3
No. of Candidates Passed in all subjects	-	3
Percentage of Pass	-	100%
No. of First Class with Distinction	-	2
No. of First Class	-	1

B.Ed. (Theory) - II Semester (2017 – 2019 Batch)

No. of Candidates Appeared in all subjects	-	69
No. of Candidates Passed in all subjects	-	69
Percentage of Pass	-	100%
No. of First Class with Distinction	-	31

**Results of B.Ed. & M.Ed. Courses for the
Academic year 2017-2019 – Second Semester – MAY 2018**

B.Ed.

S. No.	Subject	No. of Candidates Appeared	No. of Candidates Passed	No. of Candidates Secured I Class	No. of Candidates Secured II Class	No. of Candidates to Reappear
1	PEC 21 Learner Differences in Cognitive Aspects	69	69	68	1	-
2	PEC 22 Critical Aspects in Indian Education	69	69	69	-	-
3	PEC 23 Essentials of Teaching and Learning	69	69	69	-	-
4	CPS 21 B Pedagogy of Biological Science - Part : II	7	7	7	-	-
5	CPS 21 E Pedagogy of English – Part : II	22	22	22	-	-
6	CPS 21 H Pedagogy of History - Part : II	8	8	8	-	-
7	CPS 21 M Pedagogy of Mathematics - Part : II	16	16	3	-	-
8	CPS 21 P Pedagogy of Physical Science – Part : II	16	16	16	-	-
9	CPS 22 Knowledge and Curriculum	69	69	69	-	-

10	EPC 21 Library and Information Centre : Services and Learning Resources	69	69	69	-	-
11	EPC 22 Information and Communication Technology in Education	69	69	69	-	-

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**Results of B.Ed. & M.Ed. Courses for the
Academic year 2016-2018 – Fourth Semester**

B.Ed.

S. No.	Subject	No. of Candidates Appeared	No. of Candidates Passed	No. of Candidates Secured I Class	No. of Candidates Secured II Class	No. of Candidates to Reappear
1	PEC 41 Research Education	23	23	20	3	-
2	PEC 42 Perspectives of Inclusive Education	23	23	23	-	-
3	PEC 43 Gender Issues in Education	23	23	23	-	-
4	CPS 41 B Pedagogy of Biological Science - Part : III	3	3	3	-	-
5	CPS 41 E Pedagogy of English – Part : III	6	6	5	1	-
6	CPS 41 H Pedagogy of History - Part : III	2	2	2	-	-
7	CPS 41 M Pedagogy of Mathematics - Part : III	7	7	7	-	-
8	CPS 41 P Pedagogy of Physical Science – Part : III	5	5	5	-	-
9	CPS 42 Curriculum Integration : Language and Discipline	23	23	23	-	-

10	EPC 41 Value Education	23	23	23	-	-
11	EPC 42 Educational Administration and Supervision	23	23	23	-	-

M.Ed.

S. No.	Subject	No. of Candidates Appeared	No. of Candidates Passed	No. of Candidates Secured I Class	No. of Candidates Secured II Class	No. of Candidates to Reappear
1	FPI - Future Perspectives in Inclusive Education	3	3	3	-	-
2	GAC - Guidance and Counselling	3	3	3	-	-
3	EMT – Educational Management Techniques	1	1	1	-	-
4	EED - Elementary Education	2	2	2		
5	ACW – Academic Writing	3	3	3	-	-
6	DST - Dissertation/Thesis	3	3	3		

105/2018 Suggestions based on the UGC Autonomy Review Committee report

The President congratulated the Principal and the Staff for their contribution in the extension of autonomy to our college.

The Dean said that the observations of the committee are awesome and requested the staff to spend midnight hours in the preparation of question bank and instructed the Controller of Examinations to circulate the guidelines for the preparation of Question Bank to the teaching staff.

The Secretary told to initiate the challenging task of organizing research seminars / Colloquiums, atleast monthly once, later enhancing it to conduct weekly. Mr. Yogan suggested to have more MOU's with other educational institutions for quality improvement.

The Librarian informed that about 2½ lakhs is being spent for the subscription of journals and our Ph.D. scholars, M.Phil. students and staff are updating their knowledge. Dr. Vijayan asked the librarian to maintain entry register with regard to the usage of library journals by the staff and research scholars.

The Principal told that the practical component included in the curricula of the B.Ed. students through laboratories are to be carried out effectively, by the staff as suggested by the committee.

The President assured that self financing course with another unit of 100 B.Ed. students can be operated, after the construction of the new building.

106/ 2018 Plan of Action

The following plan of action has been proposed

1. ICSSR sponsored National Seminar on the theme "Instructional efficiency to prepare the post millenials for 2025" is to be organized on 30th and 31st January, 2019.
2. All India Educational Tour has been planned to Delhi, Agra and Nainital in January, 2019

3. New building of our college is to be constructed.
4. Test week – 2 is scheduled from 31st October, 2018 onwards.
5. Citizenship training camp from 13.11.2018 to 17.11.2018 is to be organized.
6. A Programme on "Effective teaching of Social Science" is to be organized by Extension Services Department.

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107/2018 Any other business

The President advised all staff to carry out the instructions of the principal meticulously and to attend the morning assembly on time. He also instructed the staff to intimate to the Principal well in advance, before availing OD for presentation of papers or participation in seminars.

The Secretary appreciated the staff who are enthusiastically presenting papers and continue to maintain the good name of our college.

It was decided to appoint an office assistant, exclusively for the library.

It was decided to approach the university authorities for change of medium from English to Tamil for a B.Ed., student (I Year), by name R. Ilaiyaraja.

Mrs.G.Jemima, Co-ordinator of Internal Quality Assurance Cell proposed the vote of thanks. The meeting came to an end with the Prayer and benediction, by Rev. Fr. Lourdusamy Susai, Secretary, Meston Education and Development Association.

