

# Meston College of Education

(Autonomous)

Royapettah, Chennai – 600 014.

## Internal Quality Assurance Cell

Minutes of the meeting of 21<sup>st</sup> Internal Quality Assurance Cell (IQAC) of Meston College of Education held in Media Centre at 04.00 p.m. on Tuesday, 19<sup>th</sup> December, 2017.

### **Members Present:**

- 1) Major. E.S. DANIEL GUNANITHI, President & Treasurer, MEDA.(Management Representative)
- 2) Rev. Fr. LOURDUSAMY SUSAI, SDB. - Secretary, MEDA (Senior Administrative Officer)
- 3) Mr. D. A. GNANA VIJAYAN – Member, IQAC.
- 4) Mr. J. YOHAN – Member, IQAC.
- 5) Dr. S. DEVASAHAYAM SELVAKUMAR - Principal, Meston College of Education(Chairperson of IQAC)
- 6) Dr. (Mrs.) DOREEN GNANAM – Associate Professor in EMH
- 7) Dr. (Mrs.) K. SARALADEVI – Associate Professor in Physical Science
- 8) Dr. (Mrs.) C. SHERINE VINOCA SNEHALATHA – Co-ordinator of IQAC
- 9) Mr. D. ARNOLD ROBINSON – Assistant Professor in Biological Science
- 10) Dr. P. EUGENE MICHAEL – Assistant Professor in Mathematics
- 11) Mrs. G. JEMIMA – Co-ordinator, Extension Services Department
- 12) Mrs. J. JOHNSI PRIYA – Assistant Professor in Education
- 13) Mrs. K. BEULAH KIRUBA – Assistant Professor in History
- 14) Mr. R. RUBAN JOHN THOMAS – Director of Physical Education
- 15) Mrs. R. SOPHIA – Librarian
- 16) Mr. S. SARAVANA BARATHY - Head – Clerk.

The meeting began with a prayer by Rev. Fr. Lourdusamy Susai, SDB, Secretary, Meston Education and Development Association, followed by the proceedings of the meeting.

The Principal welcomed the members of the Internal Quality Assurance Cell.

The apology for absence received from Dr. N. Vijayan, Dean, Meston College of Education was recorded.

### **90/2017 Confirmation of Minutes of 20<sup>th</sup> Internal Quality Assurance Cell meeting.**

The minutes of the previous 20<sup>th</sup> Internal Quality Assurance Cell Meeting held on 15<sup>th</sup> September, 2017 were passed.

**91/2017 Action taken on the recommendation of the previous meeting**

- a) Water leakage in the College building was repaired.
- b) Maintenance of the roof in the College verandha was carried out.
- c) Books for various competitive examinations were purchased.

## 92 / 2017 Report of the College

The Principal presented the following activities of the College.

### Autonomous status

Our College is enjoying the autonomous status from the academic year 2006-2007. As the period of autonomy gets over by May 2018, proposal for the extension of autonomy for a further period of next six years from the academic year 2018-2019 has been submitted to the UGC, through our parent University on 27.11.2017.

### Award of Ph.D. Degree

S. No.	Name of the Guide	Convener	Name of the Scholar	Date of the Viva-Voce
1	Dr. S. DEVASAHAYAM SELVAKUMAR, Principal, Meston College of Education, Chennai – 14.	Dr. (Mrs.) NIRMALA JOTHI, Associate Professor, Department of Distance Education, Andhra University, Visakapatnam	Mrs. EMILDA JOSEPHINE	19.09.2017
2	Dr. S. MANI, Professor, Department of Educational Planning and Administration, Tamil Nadu Teachers Education University, Chennai – 97.	Prof. HASEEN TAJ, Professor and Head, Department of Education, Bangalore	Mr. V. PALANI	12.10.2017
3	Dr. (Mrs.) K. SARALADEVI, Associate Professor of Physical Science, Meston College of Education, Chennai – 14.	Dr. N. KALAI ARASI, Associate Professor in Computer Science, N.K.T National College of Education for Women, Chennai.	Mr. R. APPADURAI	25.10.2017
4	Dr. (Mrs.) DOREEN GNANAM Associate Professor of EMH, Meston College of Education, Chennai – 14.	Prof. K.P. SURESH, Professor and Head (Dean), Department of Education, Central University of Kerala, Kerala.	Mr. MURALI	13.11.2017
5.	Dr. S. DEVASAHAYAM SELVAKUMAR, Principal, Meston College of Education, Chennai – 14.	Prof. ASHTOSH BISWAL, Professor, Department of Education, The Maharaja Sayajirao University of Baroda, Gujarat - 390002.	Mrs. V. NALINI	08.12.2017

## Camp

To execute the fundamental requirements of the curriculum, Citizenship Training Camp was held from 24<sup>th</sup> September, 2017 to 28<sup>th</sup> September, 2017. Dr. S. Vajravelu, Former Principal, Lakshmi Ammal College of Education, Chengalpet – 603001 was the Chief guest and delivered the inaugural address. Dr.(Mrs.) Joseph Catherine, Principal, Stella Matutina College of Education, Chennai – 83 was the Chief guest for the valedictory programme. Dr.(Mrs.) Doreen Gnanam, Associate Professor of E.M.H. was the Chief guest for the Camp Fire.

Date	Session	Time	Resource Person	Topic
25.09.2017	I	09.30 a.m. to 11.00 a.m.	Mr. T. BASKAR, Soft skill Trainer Indira Consultant, Chennai – 19.	Joyful learning
	II	11.15 a.m. to 12.45 p.m.	Ms. SHYAMALA, Counselling Psychologist & Freelance Trainer, Chennai – 5.	Gender Sensitivity
	02.00 p.m. to 04.00 p.m. Community Work			
26.09.2017	III	09.30 a.m. to 11.00 a.m.	Dr. DEVANEYAN, Director, Thozhamai Solidarity for Rights, Chennai- 20.	Analysis of Social Media
	IV	11.15 a.m. to 12.45 p.m.	Mr. INDRAKUMAR, Exnora Green Pammal, President	Roof top gardening of Solid Waste Management
	V	02.00 p.m. to 05.00 p.m.	Mr. N. SUBRAMANIAN, Lecturer in First Aid, St. John's Ambulance Association, Chennai – 94.	First Aid
27.09.2017	VI	09.30 a.m. to 11.00 a.m.	Dr. MANIKANDAN, M.D. (Siddha), Medical Officer, Central Government Health Scheme, Chennai- 78.	czBt kUe;J
	VII	11.15 a.m. to 12.45 p.m.	Mrs. REVATHI DAMODHARAN Advocate and Commissioner of Oaths, Chennai – 1.	Legal Awareness
	02.00 p.m. to 03.00 p.m. Community Work			

## School Internship for P.G. Students

As a segment of the M.Ed. Education programme, our M.Ed. students had their School Internship from 09<sup>th</sup> October to 21<sup>st</sup> October, 2017.

## Revision Examinations

The Revision Examinations for the semesters I and III were conducted from Monday, 27<sup>th</sup> November, 2017 to Tuesday 05<sup>th</sup> December, 2017.

## Guest Lecture

Our College organized a guest lecture on the topic "How to be an effective teacher" by Mr. J. Yohan, Member, IQAC of our College on Saturday 18<sup>th</sup> November, 2017.

Prof. Ashtosh Biswal, Professor, Department of Education, The Maharaja Sayajirao University of Baroda, Gujarat – 390002 delivered a lecture on Friday, 08<sup>th</sup> December, 2017 on the topic “Development of Thinking”.

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### **Women’s Cell**

The Women’s Cell of our college organized a programme on the topic “Development of Thinking”, by Dr. (Mrs.) Lilly Thiyanamani Stuart, Former Principal, Nazareth College of Education, Avadi, Chennai – 62 on Friday 24<sup>th</sup> November, 2017.

### **Nature Club**

The surrounding of the Indoor Sport Facilities Building was embellished by the students of Nature Club, by planting 20 ornamental plants, as a token of preserving nature on 18<sup>th</sup> November, 2017.

### **Students Participation in various events**

K. Vishnu Kumar of B.Ed. I year attended a State level Oratorical competition, organized by Quaid-E-Milleth College, Chennai on 20<sup>th</sup> September, 2017.

R. Suganya and A. Gayathri of B.Ed. II year, participated in the Power Point Competition, organized by C.S.I Bishop New Bigin College of Education, Chennai – 4, on 27<sup>th</sup> September, 2017 in which R. Suganya won the Third Place.

L.Ayesha Siddiqha Khatoon and N. Caroline Rini Priscilla of B.Ed. I year participated in English Oratorical Competition on 07<sup>th</sup> October, 2017.

A group of students attended a seminar cum workshop on “Zumba and Yoga for Wellness” organized by Stella Matutina College of Education, Ashok Nagar, Chennai – 83 on 13<sup>th</sup> October, 2017.

### **Governing Board Meeting**

Governing Board Meeting was conducted on 03<sup>rd</sup> November, 2017 at 04.00 p.m. in the Media Centre.

### **Parent Teacher Association**

As an integral process, Parent Teacher Association meeting was conducted on Saturday 18<sup>th</sup> November, 2017 at 03.30 p.m. in the Main Hall. New office bearers for PTA were elected.

### **Visit to our college**

On 13<sup>th</sup> November, 2017, a team of Professors Sri. Y. J. Bhajantri, Smt. B.D. Karadage, Sri. C.S. Hiremath, Sri. B.C. Narayanpur and Smt. B.J. Peerjade from the Government College of Teacher Education, Belagari, Karnataka visited our college as a model college among teacher education institutes in our campus.

### **Founder's Day**

Founder's day was observed on 07<sup>th</sup> December, 2017. Dr. Gideon Ganesh, Visiting Professor, Department of English, Prof. Dhanapalan College of Arts Science, Chennai- 603 103. shared the God's message in the thanksgiving service, in the presence of Major E.S. Daniel Gunanithi, I.A.S. (Retd.), President and Rev. Fr. Lourdusamy Susai, SDB., Secretary, MEDA.

### **Professional Career Advancement**

Dr. P. Eugene Michael and Mrs. C. Jeba Evangeline attended a training programme on Educational Technology organized by St. Christopher's College of Education sponsored by United Board of Christian Higher Education from 11<sup>th</sup> to 13<sup>th</sup> October, 2017.

Mrs. C. Jeba Evangeline and Dr. (Mrs.) A. Jeyantha Mary presented a paper during the International Conference on "School Boards and Teacher Education" held at N.K.T. College of Education for Women, Chennai – 600 005 on 08<sup>th</sup> and 09<sup>th</sup> December, 2017.

### **Extension Services Department**

The Extension Services Department of our college organized a one day seminar for the high school and higher secondary school teachers on 28<sup>th</sup> November, 2017. Mrs. Stella Pauline Punitha, Principal, The Schram Academy, Chennai delivered a lecture on "Innovative Strategies in Teaching Physics".

Dr. M. Mohammed Ilyas, MD & DPM, Psychiatrist, Government Stanley Medical College and Hospital, Chennai delivered a guest lecture on the topic 'Anxiety @ Workplace' on 13.12.2017 for our B.Ed. and M.Ed. Students.

### **93/ 2017 Plan of Action**

The following plan of action has been proposed

- (i) Revision of regulations and curricula for B.Ed. and M.Ed. courses are to be undertaken.
- (ii) An UGC sponsored National Seminar on the broad area "Educational Neuroscience" is to be conducted.
- (iii) Inter-collegiate cultural programme is to be organized on the eve of Women's day.
- (iv) Annual Education Tour for the second year students to Bangalore and Mysore has to be carried out.
- (v) Christmas celebration is to be held during the third week of December, 2017.

### **94/2017 Suggestions**

Major. E. S. Daniel Gunanithi, President, MEDA enquired about the foreign evaluation of the Ph.D. thesis. He also insisted the staff who attend Conferences and seminars to give a proper feedback and suggested to maintain a notebook, signed by the Principal which has to be kept in the library for further reference.

He also stated that the students should be highly intellectual and make a difference in terms of Quality and not in quantity of pass percentage.

The Principal informed that the UGC committee would be visiting the college within three months for the extension of autonomous status to our college.

The President instructed the members to prepare the necessary documents to face the autonomy review committee successfully.

Mr. D.A. Gnana Vijayan, Member of IQAC enquired about the campus interviews and suggested to include placement percentage in the report of the next meeting.

Dr. C. Sherine Vinoca Snehalatha, Co-ordinator of IQAC proposed the Vote of thanks.

The Closing prayer and benediction was given by Rev. Fr. Lourdusamy Susai, SDB, Secretary, Meston Education and Development Association.