

## Meston College of Education (Autonomous) Royapettah, Chennai – 600 014.

(A Postgraduate Research Centre, Affiliated to the Tamil Nadu Teacher Education University, Aided by

Govt. of Tamil Nadu, Recognized by NCTE, Reaccredited (3<sup>rd</sup> Cycle) with 'A' Grade by NAAC)

Meston College of Education moulding teachers since 1937 has a clear vision and code of conduct for students, teachers, administrators and other staff members. Committee monitors code of conduct and ethics which the institution enshrines there by promote the spirit of fellowship among students, teachers, administrators and other staff.

## **OBJECTIVES OF THE GRIEVANCE REDRESSAL COMMITTEE**

- To listen the grievances of the students and staff and to give assurance of remedial actions.
- To accept written grievances from students and staff of the college.
- To scrutinize the grievances submitted by the Staff and Students and take necessary steps immediately.
- To assess the authenticity of the grievance and take necessary action.
- To attend the grievances based on the gravity of the grievance.
- To take up the grievance to the concerned department or person immediately and solve the issue.
- To report the grievance to the management if required.
- To follow up the grievance matter till final disposal.
- To maintain strict confidentiality as per requirement.

## **MEMBERS OF THE COMMITTEE**

- 1. Dr. (Mrs.) G. JEMIMA Coordinator, Extension Services Department
- 2. Mr. J. ANTONI SANTHA SEELAN Assistant Professor of Education
- 3. Dr. (Mrs.) A. JEYANTHA MARY Assistant Professor of Education