

Meston College of Education

(Autonomous)

Royapettah, Chennai – 600 014.

Internal Quality Assurance Cell

Minutes of the meeting of 31st Internal Quality Assurance Cell (IQAC) of Meston College of Education held in Media Centre at 02.30 p.m. on Friday, 25th March, 2022.

Members Present:

- 1) Rev. Fr. LOURDUSAMY SUSAI, SDB. - Secretary, MEDA (Senior Administrative Officer)
- 2) Dr. N. VIJAYAN, Chairman, Group of Zion Institutions, Chennai (Nominee from Employers),
- 3) Mr. V.DIPSON ROY, Head Master, Wesley Higher Secondary School, Chennai (Nominee from Stakeholders)
- 4) Dr. (Mrs.) K. GEETHA, Principal, Faculty of Education (B.Ed.), Dr. M.G.R. Educational & Research Institute, Chennai (Nominee from Alumni)
- 5) Dr. S. DEVASAHAYAM SELVAKUMAR -Principal, Meston College of Education(Chairperson of IQAC)
- 6) Mr. D. ARNOLD ROBINSON, Assistant Professor of Biological Science
- 7) Dr. P. EUGENE MICHAEL, Assistant Professor of Mathematics
- 8) Dr. G. JEMIMA – Co-ordinator of Extension Services Department
- 9) Dr. (Mrs.) J. JOHNSI PRIYA – Assistant Professor of Education
- 10) Mrs. J. BEULAH KIRUBA – Assistant Professor of History
- 11) Dr. C. JEBA EVANGELINE – Assistant Professor of Physical Science
- 12) Mr. R. RUBAN JOHN THOMAS–Director of Physical Education
- 13) Mrs. R. SOPHIA–Librarian
- 14) Mr. SAM ABHISHEK -B.Ed. I Year (Student Representative)
- 15) Ms. BHUVANESWARI - B.Ed. I Year (Student Representative)
- 16) Dr.(Mrs.) C.SHERINE VINOCA SNEHALATHA, Assistant Professor of English (Co-Ordinator of IQAC)

The meeting began with a prayer by Rev. Fr. Lourdusamy Susai, SDB, Secretary, Meston Education and Development Association, followed by the proceedings of the meeting.

The Principal welcomed the members of the Internal Quality Assurance Cell.

The Leave of absence received from Major. E.S. Daniel Gunanithi, President, MEDA.(Management Representative) Dr.(Mrs.) Vimala Punithakumar, Former Principal, St. Christopher's College of Education, (Autonomous), Chennai (Representative from Local Society) and Mr. Rex Paul, Chairman of Rex Educational Trust, (Nominee from Industrialists) were recorded.

150/2022 Confirmation of Minutes of 30th Internal Quality Assurance Cell meeting

The minutes of the previous 30th Internal Quality Assurance Cell Meeting held on Monday, 13th December, 2021 were confirmed.

151/2022 Action taken based on the recommendations of the previous meeting.

The following aspects had been carried out, based on the plan of action proposed in the last Internal Quality Assurance Cell meeting.

- Performance Appraisal Report (PAR) for the academic year 2020-2021 had been submitted to NCTE on 28.02.2022.
- Report related to All India Survey on Higher Education for the academic year 2020-2021 (AISHE 2020-21) had been submitted to its portal on 26.02.2022.
- Submission of Annual Quality Assurance Report (AQAR) for the period 2020-2021 is in process.
- The preparation of e-content teaching – learning materials is in progress.

152/2022 Report of the college Activities (from December 2021 to February 2022

By God's abundant grace, the activities of our college during the period December 2021 to February 2022 have been organized successfully, the details of which are given below.

Ph.D. Viva-Voce Examination

The following candidates have successfully completed their Doctoral degrees and added feather to the cap.

Date	Name of the candidate	Name of the Guide	Topic	Name of the External Examiner
17.12.2021	Mrs. G. Jemima	Dr. S. Devasahayam Selvakumar, Principal, Meston College of Education.	"Influence of Curiosity, Self-monitoring and Perfectionism on Digital Competence among Accommodators, Assimilators, Convergents and Divergers – A Comparative Study"	Dr. Manju Gupta, Professor & Dean, College of Education, IIMT University, Meerut, UP
22.12.2021	Mrs.S. Nangaiyarkarasi	Dr. S. Devasahayam Selvakumar, Principal, Meston College of Education.	"A study on the Academic Strategies as Determinants of Academic Achievement of students"	Dr. Ashutosh Biswal, Professor of Education, Department of Education, Faculty of Education & Psychology, The M.S. University of Baroda, Vadodara, Gujarat
23.12.2021	Mrs. Y. Elin Shibi	Dr. S. Devasahayam Selvakumar, Principal, Meston College of Education.	"Influence of General well-being and Resilience on Decision making among Low and High Altruistic Science Learners – A Comparative Study"	Dr. Jeyenta Mete, Professor Department of Education, University of Kalyani, West Bengal

New Year 2022 - By the grace of God, we were able to step into the new calendar year 2022 and our college was reopened on 3rd January, 2022 after Christmas vacation.

In observance of '**International Day of Hearing Aid**' on 3rd March, 2022, our students visited the 'Hearing Aid Section' in Little Flower Convent Higher Secondary School for Deaf, Chennai.

Visits

(a) 'SCIENCE EXHIBITION'

Our I Year B.Ed. Students (2021– 2023) visited **Science Exhibition (SCIENCE EXPO – 2022)** on the title '**Innovation in Technology**' organized by Wesley Higher Secondary School, Royapettah, Chennai –14 on 28th February, 2022.

(b) Book Fair

Our Meston Hostellers visited the 45th Book Fair at YMCA Ground, Nandanam, Chennai on 26th February, 2022.

Programmes organized by Curriculum Development Cell

A workshop on "**Preparation of New Regulations for B.Ed. – 2022**" organized by Curriculum Development Cell (CDC) was held on 12th January, 2022. Dr. (Mrs.) S. Vasanthi, Former Principal, NKT National College of Education for Women, Triplicane, Chennai served as the resource person for framing the B.Ed. New Regulations.

Another Workshop on "**Revamping B.Ed. Curriculum-2022**" had been organized by Curriculum Development Cell from 21st to 27th February 2022, by inviting subject experts through Tamil Nadu both offline and online.

A Virtual Short-Term Course on the topic 'Curriculum Design and Development' was organized by Dr. M.G.R. Educational and Research Institute, Faculty of Education (B.Ed.), Maduravoyal, Chennai – 95 in collaboration with Curriculum Development Cell (CDC), Meston College of Education from 14th to 18th February, 2022. The Inaugural Address was delivered by Dr. S. Geetha Lakshmi, Vice – Chancellor, MGRERI. The details of the programme is given below:

Day / Date	Topic	Resource Person
Day-1 14 th February, 2022	'Learning Outcome based Curriculum Framework'	Dr. C. James, Associate Professor of Physics & Dean IQAC, The Controller of Examination, Scott Christian College (Autonomous), Nagercoil – 629 003

Day-2 15 th February, 2022	'Curriculum Design and Strategies'	Prof. A. Muthumanickam, Syndicate Member TNOU, Former Registrar i/c, Former Dean (Arts), Former Professor & Head, Department of Education, Madurai Kamaraj University
Day-3 16 th February, 2022	'Approaches to curriculum Evaluation'	Dr. K. Sheeba, Associate Professor, HOD (i/c) for School of Education, Vels Institute of Science, Technology & Advanced Studies (VISTAS), Vels University, Chennai – 117
Day-4 17 th February, 2022	'Issues related to Curriculum Development'	Dr. Kiran Lata Dangwal, Assistant Professor & Former Additional Dean, Academic Cell, Department of Education, University of Lucknow, Uttar Pradesh
Day-5 18 th February, 2022	'Recent trends in Curriculum Development'	Dr. A. Shyamala Devi, Assistant Professor, Department of Education, University of Madras, Chepauk Campus, Chennai – 5

College Fellowship

Inauguration of our College Fellowship for the academic year(2021 – 2022) was held on 29th January, 2022 through online. Dr. D. Thomas Alexander, SJ, Principal, St. Xavier's College of Education (Autonomous), Palayamkottai, Tirunelveli 627 002 administered the oath for the new representatives.

Citizenship Training Camp

As a part of B.Ed. curriculum, the Citizenship Training Camp for I Year B.Ed. Students (2021 – 2023 batch) was held from 7th to 11th February, 2022. Dr. A. Subramani, Principal, Institute of Advanced Study in Education (IASE) Saidapet, Chennai – 15 delivered the inaugural address. The Valedictory Address was delivered by Mr. Dipson Roy, Headmaster, Wesley Higher Secondary School, Royapettah, Chennai - 14.

Date	Session	Topic	Resource Person
07.02.2022	Session-1	"Awareness on Crime prevention & Women's Safety'	Dr. M. S. Bhaskar, Assistant Commissioner of Police, Law & Order, Triplicane, Chennai – 5
	Session-2	'Laughter Yoga'	Mr. Siripananda V. S. Sambath, Founder, Laughtorium, Ambattur, Chennai – 58.
08.02.2022	Session-3	'Financial Literacy Programme'	Mr. Francies Felix, Financial Education Counselor, ICICI Foundation, Ambattur, Chennai – 58

08.02.2022	Session-4	'Fitness – The way of life' 'Camp Song'	Dr. N. C. Jesus Raj Kumar, Professor, SRM Institute of Science and Technology, SRM Nagar, Kattankulathur – 603 203 Dr. P. Eugene Micheal, Assistant Professor of Mathematics
09.02.2022	Session-5	'Media in Education – Changing face of Education during COVID Era'	Rev. Fr. David Maria Selvam, SDB, Vice – Principal & Head, Department of Visual Communication, Don Bosco College of Arts & Science, Kilpauk, Chennai – 10
	Session-6	'Fire Safety'	Mr. Karthikeyan, Assistant District Officer, Fire and Rescue Services, Kilpauk District, Chennai – 10
	Session-7	'Paper Cutting Art, Paper Holder and Paper Fold Book Making'	Mr. D. Anthony Guruz, Visual Artist in Research Project, French Institute of Puducherry, Puducherry - 605 001
10.02.2022	Session-8	'Public Health and Environmental Sanitation'	Dr. T.G. Srinivasan, Health Education Officer, Greater Chennai Corporation, Chennai – 3
	Session-9	'A bird's eye view on POCSO, JJ and RTE Acts'	Tmt. Adhilakshmi Logamurthi, Advocate, High Court, Chennai – 104
	Session - 10	'Sequential Art'	Mr. D. Anthony Guruz, Visual Artist in Research Project, French Institute of Puducherry, Puducherry – 605 001
11.02.2022	Session- 11	'First Aid Programme'	Mr. Palanivel, Secretary, Indian Red Cross Society (IRCS), Aminjarkarai Sub District, Chennai – 30
	Session- 12	'Let's fill up the Generation Gap'	Dr. N. Badhri, NCERT Awardee, Former Director & Principal, Subam College of Education, Madurantakam – 603 306

Offline teaching was started from 1st February, 2022 for I Year B.Ed. Students (2021-2023 batch)

Mentor – Mentee Meet

The Mentor – Mentee meet was held on 05-02-2022. The management materialized the following suggestions given by our students, during Tutor ward interaction:

- (a) Replacement of broken glass pieces in the windows of seminar hall.
- (b) Installation of Napkin vending machine manual in the college.
- (c) Installation of Napkin vending machine manual and Napkin incinerator-Quick destroy in Girls Hostel.
- (d) Provision for big Dustbins in classrooms and Rest rooms.
- (e) Cleaning of RO water tank in the college
- (f) Repair of RO water purifier in Emma Foulger Girls Hostel.
- (g) Provision for hangers in all the restrooms in college and hostels.
- (h) Provision for clocks in all classrooms.

Extension Services Department (ESD)

Extension Services Department (ESD) of our college organized the following webinars.

- Vidya Ratna V. Suriya Sekar, Founder – Director, In FiNiFind Multi Edu Services Pvt. Ltd., delivered a lecture on the topic 'Immersive and Interactive online Math Teaching' (IIO – Math Teaching) for mathematics teachers on 2nd February, 2022.
- Rev. Dr. E. Abraham Jepasingh, English Professor (part time), YMCA College of Physical Education, Nandanam, Chennai delivered a lecture on the topic 'Common errors that occur unawares' for English teachers on 14th February, 2022.
- In Commemoration of 75th Independence of our Country, District Science Centre, Tirunelveli in collaboration with Extension Services Department (ESD) of our college organized a live demo on the theme 'Science is Fun' through online mode on 25th February, 2022.

Parent Teacher Association (PTA)

Parent Teacher Association (PTA) meeting was held on 26th February, 2022. Parents gave suggestions for the improvement of our college. And also, they interacted with respective teachers. New office bearers were unanimously elected for this academic year (2022 – 2023).

Staff Credentials

- **Dr. (Mrs.) C. Jeba Evangeline** wrote a chapter in the Book titled "Impact of Cognitive Technologies in Personalized Learning" on the topic "Digital learning Reshaping future of Education", First Edition, 2021 published by Krishna Publication House, Gujarat-2.
- **Dr. (Mrs.) A. Jeyantha Mary** wrote a chapter in the Book "Cognitive Technology in Education" on the topic " Digital learning Reshaping future of Education", First Edition, 2021 published by Krishna Publication House, Gujarat-2.
- **Dr. (Mrs.) J. Johnsi Priya** presented a paper titled 'Emotional Problems and Mental Disorders in Adolescence' in the International Conference on 'Discoursing Education for Mental Health' organized by Department of Education, Aligarh Muslim University Centre, Malappuram in collaboration with Department of Education, University of Kerala on 5th and 6th January, 2022.
- **Mr. D. Arnold Robinson** received the certificate of Appreciation from NPTEL and SWAYAM for translating the files of the Course English I to Tamil language offered by IITM on 24th January 2022.
- Our staff **Dr. (Mrs.) C. Sherine Vinoca Snehalatha, Mr. D. Arnold Robinson, Dr. (Mrs.) C. Jeba Evangeline, Mrs. J. Beulah Kiruba, Dr. (Mrs.) A. Jeyantha Mary, Mr. J. Antoni Santha Seelan and Dr. (Mrs.) N. Evelyn Thayamani** acted as the verification officers for the B.Ed. and M.Ed. eligibility form verification conducted by Tamil Nadu Teachers Education University (TNTEU), Karapakkam, Chennai from 7th to 11th February, 2022.

153/2022 Plan of Action

The following plan of Action has been proposed:

1. Conduct of 80th Graduation Ceremony
2. Organisation of Health checkup camp by health and fitness club of our college for the wellness of staff and students.
3. Conduct of Alumni Association meeting
4. Organisation of subject Association meetings
5. Conduct of Educational Tour.

154/2022 Suggestions:

- Dr. (Mrs.) K. Geetha, Principal, Faculty of Education (B.Ed.), Dr. M.G.R. Educational & Research Institute, Chennai (Nominee from Alumni) suggested all teaching staff to publish research articles in the Scopus Index journals.
- Dr. N. Vijayan, Chairman, Group of Zion Institutions, Chennai (Nominee from Employers) suggested to get feedback from the students, at the end of every semester.
- Rev. Fr. Lourdusamy Susai, SDB. - Secretary, MEDA (Senior Administrative Officer) told that the eligible staff members can register for Ph.D. guideship.
- Mr. Sam Abhishek -B.Ed.I Year (Student Representative) suggested to make arrangements in the seminar hall to be noise free.

Dr.(Mrs.) C. Sherine Vinoca Snehalatha, Assistant Professor of English (Co-Ordinator of IQAC) expressed the words of gratitude.