

# Meston College of Education

(Autonomous)

Royapettah, Chennai – 600 014.

## Internal Quality Assurance Cell

Minutes of the meeting of 30<sup>th</sup> Internal Quality Assurance Cell (IQAC) of Meston College of Education held in Media Centre at 04.00 p.m. on Monday, 13<sup>th</sup> December, 2021.

### **Members Present:**

- 1) Major. E.S. DANIEL GUNANITHI, President, MEDA.(Management Representative)
- 2) Rev. Fr. LOURDUSAMY SUSAI, SDB. - Secretary, MEDA (Senior Administrative Officer)
- 3) Mr. V.DIPSON ROY, Head Master, Wesley Higher Secondary School, Chennai (Nominee from Stakeholders)
- 4) Dr. (Mrs.) K. GEETHA, Principal, Faculty of Education (B.Ed.), Dr. M.G.R. Educational & Research Institute, Chennai (Nominee from Alumni)
- 5) Dr. S. DEVASAHAYAM SELVAKUMAR -Principal, Meston College of Education(Chairperson of IQAC)
- 6) Mr. D. ARNOLD ROBINSON, Assistant Professor of Biological Science
- 7) Dr. P. EUGENE MICHAEL, Assistant Professor of Mathematics
- 8) Mrs. G. JEMIMA – Co-ordinator of Extension Services Department
- 9) Dr. (Mrs.) J. JOHNSI PRIYA – Assistant Professor of Education
- 10) Mrs. J. BEULAH KIRUBA – Assistant Professor of History
- 11) Dr. C. JEBA EVANGELINE – Assistant Professor of Physical Science
- 12) Mr. R. RUBAN JOHN THOMAS–Director of Physical Education
- 13) Mrs. R. SOPHIA–Librarian
- 14) Mr. P. SURAJ KANNAN - M.Ed.I Year (Student Representative)
- 15) Dr.(Mrs.) C.SHERINE VINOCA SNEHALATHA, Assistant Professor of English (Co-ordinator of IQAC)

The meeting began with a prayer by Rev. Fr. Lourdusamy Susai, SDB, Secretary, Meston Education and Development Association, followed by the proceedings of the meeting.

The Principal welcomed the members of the Internal Quality Assurance Cell.

The Leave of absence received from Dr. N. Vijayan, Chairman, Group of Zion Institutions, Chennai (Nominee from Employers), Dr.(Mrs.) Vimala Punithakumar, Former Principal, St. Christopher's College of Education, (Autonomous), Chennai (Representative from Local Society), Mr. Rex Paul, Chairman of Rex Educational Trust, (Nominee from Industrialists) and Dr.(Mrs.) A. Jeyantha Mary, Assistant Professor of Education were recorded.

### **144/2021 Confirmation of Minutes of 29<sup>th</sup> Internal Quality Assurance Cell meeting.**

The minutes of the previous 29<sup>th</sup> Internal Quality Assurance Cell Meeting held on 19<sup>th</sup> August, 2021 were confirmed.

## **145/2021 Action taken based on the recommendations of the previous meeting**

The following Plan of Action had been undertaken:

- ❖ Meston Staff Quality Circle (MSQC) had been established.
- ❖ An MOU of our college with M.G.R. University, Chennai is in process.

## **146/2021 Report of the College activities (from August 2021 to November 2021)**

The Principal presented the following activities of the college

With the Blessings of the Lord Almighty, our B.Ed. second year students stepped into the Second semester of the course on Tuesday, 3<sup>rd</sup> August 2021. The B.Ed. 2020-2022 batch started attending the college for conventional mode of learning from 1st September 2021, after a break from second wave of COVID 19.

### **Fresher's week**

The freshers of 2021-2023 batch stepped into the college as new entrants on 11<sup>th</sup> October 2021. Dr.D.G.J.Manohar, Headmaster and Correspondent, Madras Christian College Higher Secondary School, Chennai-31 delivered the Inaugural Address. The 7-day induction programme for the freshers was conducted from 11.10.2021 to 22.10.2021.

During the induction programme, a lecture was delivered by Rev. Fr. Maria Louis, Hon'ble Member, MEDA and Academic Dean, Wesley Higher Secondary School, Chennai on the topic "A Multitask Mission" on 20th October 2021.

A guest lecture on the theme "Teaching not a career ; but Service" was delivered by Dr.S.Vajravelu, former Head of the Department, Department of Tamil, IASE, Chennai – 600 015.

Best Alumni Talk was delivered by Mr. Mars, Chief Educational Officer, Chennai on the topic "Memories of Meston" on 22<sup>nd</sup> October 2021.

The informations regarding college History, Motto, Crest, library, hostel, various cells / committees of our college, Swacchta Action Plan and achievements of our college have been delivered to new comers. Visit to sister institutions and campus work had been arranged. Orientation towards B.Ed programme, courses & Examination, Information Technology and Universal Human values have been organised during freshers' week. Their entry behaviour with regard to ascertaining English skill, computer knowledge and Hand writing skill have been assessed.

### **Teaching Practice**

Our Second year B.Ed students have gone for internship training from 24<sup>th</sup> November 2021 to 15 schools in the vicinity of Chennai, for which we have received permission from the Chief Educational Officer, Chennai.

## Mini Teaching

Mini Teaching sessions have been started from 24<sup>th</sup> November 2021 for the first year B.Ed. trainees.

## Research Project

Our M.Ed. student had data collection from 11<sup>th</sup> October 2021 to 30<sup>th</sup> October 2021.

## Demonstration Classes by Subject Experts

To make our student teachers understand the art of teaching, Demo classes had been organised by all the departments of our college.

**Mr. X. Mariya Joseph Henry**, B.T.Assistant, Mathematics, St. Peter's Higher Secondary School, Royapuram, Chennai 600013, spoke on "நாற்கரகூடும்பம் மற்றும் கணங்கள்" on 20<sup>th</sup> September 2021. **Mr. M. Nirmal Raj**, B.T.Assistant, Mathematics, Emma Foulger HigherSecondary school, Royapettah, Chennai 14 spoke on the topic 'Mensuration and Rational numbers' on 22<sup>nd</sup>September 2021.

**Ms. Sabitha Priscilla**, P.G. Assistant, St. Ann's Matriculation Higher Secondary School, Maangadu, Chennai delivered a demo class on the topic "The Hollow Crown" for Level 2 on 24<sup>th</sup> September 2021 and **Mr. Clement Ponraj**, Teacher of English, British Council, Chennai handled 'Grammar- Past and Past Participle' for Level 1 on 29<sup>th</sup> September 2021.

**Ms.S.Priyadarshini**, M.K.M. Matriculation Higher Secondary School, Mugalivakkam, Porur, Chennai-125 delivered a demo class on the topic 'Measurement' on 25<sup>th</sup> September 2021. **Mrs. B. Shrikavi** of Shri Ganesh Matriculation Higher Secondary School Velacherry delivered a demo class on the topic 'Electric Current' on 28<sup>th</sup> September 2021.

**Ms. Annal Thembavani**, of the Schram Academy, Ayanambakkam, Chennai delivered a demo class on the topic- "Sources of History" on 29<sup>th</sup> September 2021.**Ms.Hemavathy** of Mohamed Sathak Matriculation Higher Secondary School, Arumbakkam, Chennai handled a demonstration class on the topic 'Gandhian Era' on 13<sup>th</sup> October 2021.

**Mrs. M. Alice Christy**, B.T. Assistant, Wesley Higher Secondary School, Royapettah delivered a demo class on the topic – 'Reproduction in Plants' on 1<sup>st</sup> October 2021 and **Ms. K. Purnima**, B.T. Assistant, Government Model Higher Secondary School, Arumbakkam delivered a Demonstration class on the topic "Structure and Functions of Root and Structure of Chloroplast" on 9<sup>th</sup> October 2021.

## Doctorates Awarded

The following Viva-Voce Examinations were conducted through Online mode.

Ph.D. Viva -Voce Examination of Mrs. Kalaimathi, scholar of Dr. K. Sarala Devi, Associate Professor of Physical Science (Retd.) Meston College of Education, Royapettah, Chennai-14 was conducted on 13<sup>th</sup>September 2021 on the topic "Forgiveness on Transgression Related Interpersonal Motivation and it's Factors Among Higher Secondary School Students". Dr. Gara Latchana, Professor and Head (Ex)Chairman, Board of Studies in Education, Department of Education, Andhra University, Vishakhapatnam-500003 was the external examiner.

Ph.D Viva-Voce Examination of Mrs. C Jeba Evangeline, Scholar of Dr. S. Devasahayam Selvakumar on the topic 'Metacognitive Awareness, ListeningTool and Mental Fortitude- A triad influencing leadership behaviour' was conducted on 5<sup>th</sup> October 2021. Dr. Mrs. Judy Grace Andrew, Associate Professor and Principal in charge, Gandhi Shikshan Bhavans Shri. Surajba College of Education, Juhu, Mumbai was the external examiner.

### **Assessments Organised**

The second semester Model Examinations for the M.Ed. programme were conducted from 1<sup>st</sup> September to 4<sup>th</sup> September 2021 through offline mode and second semester M.Ed. Degree Examinations were held from 16<sup>th</sup> to 20<sup>th</sup> September, 2021.

Practical Examination for the 1<sup>st</sup> year B.Ed. (2020-2022 batch) programme was conducted on 23<sup>rd</sup> October 2021, under the headship of **Dr. Mrs. C. Chamundeswari**, Principal, NKT National College of Education for Women, Triplicane, Chennai. **Dr. (Mrs.) Vasanthi**, Associate Professor in Physical Science, Institute of Advanced Study in Education, Saidapet, Chennai - 15, **Dr. (Mrs.) Rita Rani Mandal**, Assistant Professor in English, Lady Willingdon Institute of Advanced Study in Education, Triplicane, Chennai-5, **Mrs. Caroline Jeba**, Assistant Professor in Mathematics, Stella Matutina College of Education, Ashok Nagar, Chennai-83 and **Mr. Anandhan**, Assistant Professor in History, Institute of Advanced Study in Education, Saidapet, Chennai – 15 served as the members of the panel of examiners.

### **Academic Meetings convened**

The meetings of 30<sup>th</sup> finance committee and 27<sup>th</sup> Governing Board (online mode) were conducted on 27<sup>th</sup> August 2021 and 21<sup>st</sup> September 2021 respectively.

19<sup>th</sup> Academic council meeting was conducted on 25<sup>th</sup> August 2021 through online mode.

### **Guest Lectures**

The resource persons, Dr. Karupaswamy Immanuel, Assistant Professor, Department of Special Education, NIEPMED, Mutukadu, Chennai and Mrs. B. Leelavathi, Principal in charge, NIEPMED Model School, Muttukadu, Chennai shared their expertise on "Innovative practices of NIEPMED" on 7<sup>th</sup> October, 2021.

Women's cell of our college organised a guest lecture on 3<sup>rd</sup> November 2021. The guest speaker Dr.(Mrs.) Judy Grace Andrews, Associate Professor and Principal in charge, Gandhi Shikshan Bhavans Shri. Surajba College of Education, Juhu, Mumbai delivered a lecture on the topic- "SHEROS- a way forward".

## **National webinars**

A one-day National webinar was organised on the topic "Qualitative Methods in Contemporary Educational Research" with Dr. R. Ramnath, Assistant Professor, Department of Education, Alagappa University, Karaikudi - 3 as the Resource person on 23<sup>rd</sup> September 2021.

Research and Development cell of our college organised National Level Quiz Competition on 'Research Methodology' on 29<sup>th</sup> & 30<sup>th</sup> October 2021.

## **Students' participation in Webinar**

Out students participated in the one-day webinar organised by YMCA Madras on the topic "Preparing for the post pandemic opportunities to become a winner" on 28<sup>th</sup> August 2021.

## **Pledges undertaken**

- An oath was administered on the reminiscence of the 76<sup>th</sup> birth anniversary of Rajiv Gandhi, "Sadbhanana Diwas" on 19<sup>th</sup> August 2021.
- A pledge was administered by Mr. J. Antony Santhaseelan on "Vigilance Awareness" on 29<sup>th</sup> October 2021.
- Mr. Ruban John Thomas administered an oath for "bgz;fs; kw;Wk; FHe;ijfSf;fhd rK}fjPik epuhfhpg;g[ cWjpbkhHp" on 5<sup>th</sup> October 2021.
- Social Justice Day was observed on the birthday of Thanthai Periyar, on which a pledge was administered by Mr. Antony Santhaseelan on 17<sup>th</sup> September 2021.

## **Ordination of Leaders**

Our college Fellowship was inaugurated on 16th August 2021 through online mode. Dr. Paul Wilson, Principal, Madras Christian College, Tambaram inaugurated the college fellowship and administered the oath to all the student secretaries. Our Secretary Rev. Fr. Lourduswamy Susai blessed the inauguration with opening prayer. Dr. N. Vijayan, Vice-President & Dean felicitated the gathering.

## **Special Days**

- Teacher's day was celebrated on 6<sup>th</sup> September 2021, in which our students participated in various cultural programmes.
- Independence Day was celebrated on 15th August 2021 and our principal hoisted the National flag.

## **Quality Study Circle**

As per the suggestions of IQAC, Meston Staff Quality Circle(MSQC) was organised by Curriculum and Development Cell of our college and it was planned to have a group study on 2<sup>nd</sup> Wednesday of every month. As an initiative Dr. C. Sherine Vinoca Snehalatha delivered a lecture on "Teacher Preparedness" on 8<sup>th</sup> September 2021.

Mr. D. Arnold Robinson delivered a lecture on system analysis (E- content Development) on 20<sup>th</sup> October 2021.

Dr. P. Eugene Michael delivered a lecture on "Models of Teaching" on 17<sup>th</sup> November 2021.

## **Programmes organised by Extension Services Department**

- Extension Services Department of our college organised a one-day webinar for the science teachers on the topic "Psychological Impact of Science Teachers in the current scenario" on 22<sup>nd</sup> September 2021. Dr. K. Sekar, Textbook author and Headmaster (Retd.), Government Higher Secondary School, Arumbakkam, Chennai-106 was the Resource person.
  
- Extension Services Department of our college organised an Awareness Generation Meeting on the topic 'Communicable Diseases Especially prevention and control of Covid 19' in collaboration with Director of Public Health and Preventive Medicine, Teynampet, Chennai – 6 on 28<sup>th</sup> September, 2021. Thiru. Y. Isaac Arulkumar, District Health Educator, DPH- IEC Team, was the Resource person.
  
- Extension services department of our college organised a one-day webinar on the topic "Adapting Educational Practices from Virtual learning in the post covid era" on 29<sup>th</sup> September 2021. The lecture was delivered by Dr. Mrs. C. Sugantha Esther, Educational Consultant and Advisor, DSI trust, Chengalpattu and Creative Head, Transfig Learning, Chennai.
  
- Extension Services Department organised a one day workshop on "Creative Artistry" on 5<sup>th</sup> October 2021 in Collaboration with Fevicryl Pidilite Industries Ltd. Mrs. Gayathri Ashok and Mrs. Kolavizhi Fevicryl certified professionals served as the resource persons.

## **Staff Credentials**

Mr. D. Arnold Robinson had attended refresher course, organised by Teaching Learning Centre, Ramanujan college, University of Delhi in collaboration with CMS college, kottayam, under the aegis of Ministry of Education, PMMMNM on "Teachers and Teaching" from 5<sup>th</sup> to 19<sup>th</sup> August 2021.

Mrs. J. Beulah Kiruba participated in four weeks online faculty induction programme from 21<sup>st</sup> August to 19<sup>th</sup> September 2021, which was organised by Teaching Learning Centre, Ramanujan college, University of Delhi, under the aegis of Ministry of Education, PMMMNM on "Teachers and Teaching".

Mr. R.Ruban John Thomas had participated an online Refresher course from 14<sup>th</sup> September to 27<sup>th</sup> September 2021, which was organised by Lakshmibai National Institute of Physical Education, Gwalior on Physical Education.

Dr. P.Eugene Michael attended the online refresher course conducted by "UGC Human Resource Development centre", Aligarh Muslim University, on "Environmental Studies" from 25<sup>th</sup> October 2021 to 9<sup>th</sup> November 2021.

## **Award Received**

Dr. S. Devasahayam Selvakumar received "Srinivasan Ramanujan Award" for the achievement in Teachers Education, by Redpond Educational and Psychological Research Centre, Madurai on 15<sup>th</sup> August, 2021.

## **147/2021 Examination Results**

The Controller of Examinations presented the following examination results

### **B.Ed. (Theory) -I Semester (2020 – 2022 Batch) - July 2021**

No. of Candidates Applied	-	63
No. of Candidates Appeared	-	63
No. of Candidates Passed in all subjects	-	63
Percentage of Pass	-	100%
No. of First Class with Distinction	-	33
No. of First Class	-	30

### **B.Ed. Practical Examination I Year (2020-2022Batch)- October 2021**

No. of Candidates Applied	-	63
No. of Candidates Appeared	-	63
Percentage of Pass	-	100%
No. of First Class with Distinction	-	58
No. of First Class	-	05



**Results of B.Ed. Programme for the  
Batch 2020-2022 – First Semester – July 2021**

**B.Ed.**

<b>S. No.</b>	<b>Subject</b>	<b>No. of Candidates Appeared</b>	<b>No. of Candidates Passed</b>	<b>No. of Candidates Secured I Class</b>	<b>No. of Candidates Secured II Class</b>	<b>No. of Candidates to Reappear</b>
1	PEC 11 Developing the Learner and Learner Process	63	63	60	3	-
2	PEC 12 Rudiments of Indian Education System	63	63	63	-	-
3	PEC 13 Sociological Perspectives of Education	63	63	62	1	-
4	CPS 11 B Pedagogy of Biological Science - Part : I	1	1	1	-	-
5	CPS 11 E Pedagogy of English – Part : I	21	21	21	-	-
6	CPS 11 H Pedagogy of History - Part : I	1	1	1	-	-
7	CPS 11 M Pedagogy of Mathematics - Part : I	29	29	29	-	-
8	CPS 11 P Pedagogy of Physical Science – Part : I	11	11	11	-	-
9	CPS 12 Assessment for Learning	63	63	62	1	-
10	EPC 11 Physical Fitness and Nutrition for Health	63	63	62	1	-
11	EPC 12 Guidance and Counselling	63	63	58	5	-

### **148/2021 Plan of Action**

The following plan of action has been proposed.

1. As required by NCTE, Performance Appraisal Report (PAR) for the academic year 2020 – 2021 is to be submitted through online on the NCTE portal on or before 29.01.2022.
2. Submission of report to All India Survey on Higher Education portal for the academic year 2020-2021 (AISHE 2020-21) is to be carried on or before 28<sup>th</sup> February 2022.
3. Annual Quality Assurance Report (AQAR) for the period 2020 – 2021 is to be submitted to NAAC on or before 31<sup>st</sup> December 2021.
4. A separate new building for the college is to be constructed.

### **149/2021 Suggestions**

Dr. (Mrs.) K. Geetha, Principal, Faculty of Education (B.Ed.), Dr. M.G.R. Educational & Research Institute, Chennai (Nominee from Alumni) informed that e -content preparation has to be done in all subjects by the faculty and audio and videography should be taken for a duration of ten hours.

Rev. Fr. Lourdusamy Susai, SDB. - Secretary, MEDA (Senior Administrative Officer) suggested to monitor the psychological maturity of the students and the teachers should be aware of the students' capacity, mental ability and so on. He also said that the present student trainees are going to be the educators in the near future and so they should have higher aim with higher dedication. He also felt that the student trainees will have unfinished and unsolved problems in their life. So, students can approach him or a counselor from outside in order to have personal conversation.

He also assured that the process of constructing a new building for the college will start soon, with the permission of Meston Education and Development Association.

Dr.(Mrs.) C. Sherine Vinoca Snehalatha, Assistant Professor of English (Co-Ordinator of IQAC) expressed the words of gratitude and the meeting ended with a prayer and benediction by Rev. Fr. Lourdusamy Susai, SDB. - Secretary, MEDA.